

MINUTES OF THE GENERAL BODY MEETING OF
THE STUDENT NURSES' ASSOCIATION,
COLLEGE OF NURSING, CMC, VELLORE

Date : 16-01-2017

Venue : New Nursing Student's Hostel mess.

Time : 8¹⁵ pm - 9²⁰ pm

Agenda : CONFEST Rules.

Class	No on Roll	Sick leave	Day Scholars	Vacation	Out Posting	C & D Duty	Special leave	No. Present
IV D	97	6	1	-	-	4	-	87
III D	98	3	-	-	-	-	1	94
III C	95	2	6	45	-	-	-	43
II D	98	2	-	-	-	-	-	96
II C	99	2	11	-	-	-	-	88
I D	100	-	-	-	-	-	-	100
I C	100	7	11	-	-	-	-	90
Inkers	98	5	12	-	-	-	-	81

Faculty present :-

- Mrs. Emily Daniel, Addl. Deputy Dean, SNA Senior Adviser.
- Ms. Heysi SNA Junior Adviser
- Mrs. Sheeba Nelson, Hostel Committee Junior Adviser
- Mrs. Angelin Esther, RAC Senior Adviser.

* Events :- Chairpersons of each committee presented the rules of their events.

Committee	Regular Events	New Events
1. Editorial Committee	<ul style="list-style-type: none"> ◦ Block and tackle ◦ Spin a yarn ◦ Poetry ◦ Story writing ◦ Debate <p style="text-align: right;">} Individual</p>	<ul style="list-style-type: none"> ◦ Photography ◦ Calligraphy
2. Entertainment Committee	<p>Group events</p> <ul style="list-style-type: none"> ◦ Dramatics ◦ Fashion show ◦ Dance <p>Individual</p> <ul style="list-style-type: none"> ◦ Language music ◦ Monodact ◦ Adopture 	<p>Individual</p> <ul style="list-style-type: none"> ◦ Standup comedy ◦ Rap music
3. Education	<p>Group</p> <ul style="list-style-type: none"> ◦ Mad add ◦ Tableau ◦ Quiz <p>Individual</p> <ul style="list-style-type: none"> ◦ Slogan writing ◦ Spell bee 	<p>Individual</p> <ul style="list-style-type: none"> ◦ Guess it.

Recreation
committee.

Individual event.

- Table top
- face painting
- T-shirt designing
- Painting
- Pencil sketching
- Ornament making

Group event

- hairstyling

2000

⑤ Food
Committee.

Individual

- Fruit salad
- Vegetable carving

Individual

- vegetable painting
- fitless cooking

⑥ Social
Committee.

Group

- Rangoli

⑦ Health &
Sanitation
Committee

Individual event

- Wealth out of
Waste

⑧ Sports
Committee

Mixed events (group)

- Volleyball
- throwball
- table tennis

⑨ RAC

- Doubles
Table tennis
- Individual
table tennis.
- Individual
 - Memory verse.
 - Solo singing
 - Memory verse.
- Group events.
 - Choreography
 - Bible quiz
 - Group song.

Specific rules and regulations for each event were read by their respective chairpersons of the committees conducting them.

The general rules and regulations were read by Mrs. Emily Daniel. These were discussed in detail for each event.

Each student is to be allowed to participate in 5 individual and 3 group event.

• Special emphasis on equal participation from B.Sc and GNM.

• Students i.e. Day scholars who were not present for the GIB meeting are not to be allowed to participate in CONFEST.

• Room checking to be done on the 2nd day of CONFEST, floors that are dirty, the inmates of these dirty floors ~~to~~ won't be allowed to go for shopping.

* General

• Ma'am appreciated the student body for following the hostel rules.

• Ma'am advised the student body not to roll water cans using their feet but to use trolley/roller for the same.

Closing prayer was offered by
Mrs. Sanita Daniel Prakash, RAC Secretary. The
meeting came to an end by 9³⁰ pms.

MINUTES OF THE GENERAL BODY MEETING
OF STUDENT NURSES ASSOCIATION HELD
ON 6-07-2017.

Date : 6-07-2017

Time : 8¹⁵ pm - 8⁵⁰ pm

Venue : Nursing Students' Hostel, Mess

Agenda: Grieving for the departed soul of
Ms. Nalini, Type GNM.

CLASS.	NO. ON ROLL	SICK LEAVE	DAY SCHOLARS	OUT POSTINGS	C & D DUTY	SPECIAL LEAVE	NO PRESENT
M.Sc.(N) II							
M.Sc.(N) I							
PBBSc(N) II							
PBBSc(N) I							
Post basic D II							
Post basic D I							
INTERNS (D)							
IV D	97						
III C	95	V	A	C	A	T	I
III D	98						
II C	99						
II D	99						
I C	96	V	A	C	A	T	I
I D	100						

* Faculty present :-

Dr. Selva Titus Chacko, Dean, College of Nursing
CMC, Vellore.

Mrs. Angelina Esther, RAC Senior Advisor.

Opening prayer was offered by Ms. Anuradha G., RAC President. Ms. Sneha Elser Johnson, SNA vice president addressed the gathering and introduced the Agenda. Minutes of the previous Q.B. meeting was read by Ms. Steffi Sebastian, SNA Secretary.

Mrs. Emily Daniel addressed the student body first by congratulating all the participants of the SNA Binneal Conference (State) held at Sardar Rajas College of Nursing, Thiruvallur. Ma'am appreciated the students for their good performance as well as their well behaviours. She encouraged the student body for using and displaying their talents in such positive manner.

Emily ma'am also read out the Dean's reminder for the student body. The following points were mentioned.

- to continue maintaining the cleanliness of the rooms and the hostel.

to ensure the safety of one's own belongings, use of locks (rooms & cupboards) and to report thefts.

to discourage the use of electronic devices other than phones, laptops.

- follow the rules of sleeping and visiting hours.

- to follow decent and appropriate dress code in college.

- a reminder to update the procedure log books and to get signatures on time.

- reinforced on the filling of online anti-ragging forms by the 1st years

- ma'am appreciated the senior students for creating a warm and friendly atmosphere in the hostel as no incident of ragging has been reported yet. Ma'am encouraged us to continue maintaining the same environment.

Following this, the nominees for the various committees and campaigned for themselves and encouraging the student body to vote for them.

Elected chairpersons also came forward and introduced themselves and the fact that they have been elected for. No objections by the student body was put up. Date for the election was announced.

- Date - 24-06-2017

- Venue - Nursing Student's hostel, Visitor's lounge.

- Time :- 6⁰⁰am - 7⁰⁰am : III D, IV D, III C,

after duty - remaining of the student body. I D, II D, III C, boys

General instructions

- Chief Justice and her committee are to be in charge of conducting the elections
- Members to submit passport size photographs
- Voting is mandatory for all, no null vote will be accepted.
- SDA's can vote on Friday, 23-06-2017 between 5⁰⁰pm - 6⁰⁰pm.

Prize distribution

Certificates and medals for the Republic Day run were distributed by the

Reports committee.

The closing prayer was offered by
Ms. Danita Daniel Prakash; RAC secretary.
The meeting came to an end by 9¹⁰ pm.

MINUTES OF THE GENERAL BODY MEETING

HELD ON 20-06-2017 .

Date: 20-06-2017

Time:- 8¹⁰pm - 9¹⁰pm

Agenda:- SNA Election, Introduction of the Nominals

VENUE:- Nursing Student's hostel Mess.

CLASS	NO. ON ROLL	SICK LEAVE	DAY SCHOLARS	OUT POSTING	C & D DUTY	SPECIAL LEAVE	NO. PRESENT
IV D	97	3	-	-	12	-	82
III C	95	1	10	-	-	-	94
III D	98	3	-	-	-	-	95
II C	99	1	11	-	-	-	98
II D	99	1	-	-	-	-	98
I C	97	3	10	-	-	-	94
I D	100	1	-	-	-	-	99
Interns.	98						

Faculty present:-

Mrs. Emily Daniel, Adol. Deputy Dean, SNA Senior Adviser.

Mrs. Shandrilla Emmanuel, Adol. Deputy Dean, Hostel Committee Senior Adviser

Ms. Hepsi R., SNA Junior Adviser

Mrs. Sheeba Nelson, Hostel Committee Junior Adviser

Dr. Viritha Ravindran, Deputy Dean, CON, CMC
Mrs. Emily Daniel, Adtl. Deputy Dean,
SNA Senior Advisor.
Mrs. Angelina Esther, RAC senior Advisor.

Opening prayer was offered by Dr. Viritha
gathering was welcomed by Mrs. Sneha Usha
Johnson, SNA Vice president.

Dr. Selva Titus Chacko, Dean, CON, addressed
the gathering, she expressed her grief and
condolences for the departed soul, Ms. Nalini,
Iyr. GNM. She encouraged students to support
and take care of each other. Ma'am also
focused on seeking help from others. She
emphasized on helping each other and that
no problems can be unsolved.

The Dean highlighted the following points :-

- taking one's own life is not a solution
to our problems.
- We need to be united and understand
that we failed somewhere.
- Not to blame anyone for the incident
and check upon each other.

- Not to give outsiders an opportunity to speak ill about the incidents and not to get into unnecessary talks about it.
- Students should stay connected, be open with family members
- Encouraged to have a confidant to share.
- Ma'am emphasized on the importance of counselling, careful and diligent use of mobile phones.
- Ma'am also focussed on the point that if any outsiders ask for information, students should direct them to the Dean's office.
- Emily ma'am added on to the address by asking each and everyone to think of their parents before taking such decisions

Closing prayer was offered by Mrs. Emily David
The gathering concluded by 8⁵⁰ pm.

Minutes of the General Body Meeting of the Student Nurses Association

College of Nursing, CMC, Vellore – 4

Time : 6:45pm – 8:30pm

Venue : NSH Mess

Date: 21st January 2019

Agenda

Rules and Regulation regarding CONFEST and Distribution of certificates (CONFEST – 2018)

ATTENDANCE

Class	No. on Roll	Sick Leave	Day Scholars	Out Posting	C & D Duty	Special Leave	No. Present
ID	100	2	-	-	-	-	98
IID	98	1	-	-	-	-	97
IIID	99	-	-	-	-	1	98
IV D	98	2	-	2	-	-	94
I C	100	1	10	-	-	-	99
IIC	100	1	10	-	-	-	99
IIIC	96	2	12	-	5	-	89

Faculty Members Present

1. Mrs. Alice Sony – Deputy Dean
2. Mrs. Margaret Manoharan – Addl. Deputy Dean & SNA Senior Advisor
3. Mrs. Reena Santhosh – Addl. Deputy Dean & Hostel Committee Senior Advisor
4. Mrs. Sophia – Addl. Deputy Dean
5. Mrs. Hepsi Raju – SNA Junior Advisor

The opening prayer was offered by Ms. Deepshika Purty, RAC President. Ms. Priyanka A, Hostel General Secretary welcomed the gathering

The previous year confest certificates (2018) were distributed.

Followed by Roll Call was done by Ms. Sneha Santhosh, SNA Vice – President. Each committee members presented the rules and regulations of the competitions under their committee.

- | | | |
|----------------------------|---|-------------------------|
| 1. Editorial Committee | – | Ms. Sanskruti Naresh |
| | | Ms. Blessy Roy |
| 2. Sports Committee | – | Ms. Praise R George |
| 3. Educational Committee | – | Ms. Richu Sairah Manoj |
| 4. Entertainment Committee | – | Ms. Timothy Fiona Robin |
| | | Ms. Daisy Jeba Kumari |
| 5. Social Committee | – | Ms. Roshini |
| 6. Food Committee | – | Ms. Sheron Cherian |
| | | Ms. Megha Sunny |
| 7. Recreation Committee | – | Ms. Any Zareen Benzy |
| 8. Health & Sanitation | – | Ms. Ilakiya R |
| 9. RAC Committee | – | Ms. Deepshikha Purty |
| | | Ms. Sharon Mathew |

General Instructions regarding CONFEST were given by Ms. Sneha Santhosh, SNA Vice President.

The suggestions' regarding confest was asked to student body.

- Ms. Aneena, IV year B.Sc (N) said fashion show should carry more marks as more work and labor is put into it. The increase of points was suggested as 1st prize – 50, 2nd prize – 30 and 3rd prize – 15. Increase of marks was accepted by student body but distribution of marks was not accepted by some. Ms. Sandra V Sunil, III year B.Sc (N) said distribution of marks should be as 1st prize – 50, 2nd prize – 40, 3rd prize – 30.

A voting was taken with each class rep casting one vote from their class

- 5 votes – Mark distribution (50,30,15)
- 2votes – Mark distribution (50,40,30)

The student body decided to have mark distribution as 1st prize – 50 marks

2nd prize – 30 marks

3rd prize – 15 marks

The faculties accepted the decision

Ms. Ishwin, IV year B.Sc(N) suggested that the designers should also receive certificate as the model and designer both have to work together.

Ms. Jebarshilin Jemima, III year B.Sc (N) suggested that group items mark distribution should be 1st prize – 30 marks, 2nd prize – 20 marks, 3rd prize – 10 marks.

Certain group of students disagreed to this suggestion as the previous mark distribution as been followed for ages.

A voting was taken by Ms. Sneha Santhosh, SNA Vice President with each class reps casting one vote representing their class discussion.

- 6 votes – Mark distribution (30, 20,10)
- 1 votes – Mark distribution (30,15,10)

The student body decided to have mark distribution for all group events as

1st prize – 30 marks

2nd prize – 20 marks

3rd prize – 10 marks

The suggestion was accepted by the faculty present and also by the student body

Ms. Cindrella Steevan, III year B.Sc (N) requested to present previous 5 years themes for all the events. So that repetition of themes can be prevented. The committee asked the entertainment chairperson to provide the previous year themes to entertainment reps.

Ms. Marba, IV year B.Sc (N) again said to rethink about distribution of marks for group event. But it was not accepted by the student body. It was not accepted by the committee also.

Ms. Sarah Jane & Ms. Mariya Pushpam, III year GNM asked whether labor room posted students could participate for confest. Ms. Hepsi Raju, SNA Junior Advisor said to submit the list of students who are posted in labor room and wanted to participate in confest.

Committee Decisions

Madam's suggested that 3rd place in sports event should be removed. Student body accepted it and there was no objection. There were no more suggestions and doubts.

Following this Ms. Alice Sony, Deputy Dean encouraged the students to participate in confest and to maintain a healthy competition.

The closing prayer was offered by Ms. Sharon Mathew, RAC Secretary. The meeting came to an end by 8:30 pm.

Written by
Ms. Malavika A S
SNA Secretary

MINUTES OF THE GENERAL BODY MEETING OF THE STUDENT NURSES ASSOCIATION, COLLEGE OF NURSING HELD ON 12.11.2019

Venue: Student Nurses Hostel

Time: 6.00p.m-8.30p.m

Agenda: Rules and regulations in the hostel and college

Attendance:-

CLASS	NUMBER ON ROLL	SICK LEAVES	DAY SCHOLARS	OUT POSTINGS	C/D DUTY	SPECIAL LEAVE	NUMBER PRESENT
IV D	99	4	1	-	-	-	94
III C	100	1	7	-	18	-	99
III D	98	6	-	-	-	-	92
II C	100	7	11	-	-	--	93
II D	100	-	-	-	-	-	100
I C	100	-	6	-	-	-	100
I D	100	3	-	-	-	-	97

FACULTIES PRESENT:-

Dr. Vathsala Sadan, Dean

Mrs. Alice Sony, Deputy Dean

Mrs. Margaret Manoharan, Addl. Deputy Dean, SNA Senior Advisor

Mrs. Ida Nirmal, Addl. Deputy Dean

Mrs. Reena Santhosh, Addl. Deputy Dean, Hostel Senior Advisor

Mrs. Sofiya Vijayanandan, Addl. Deputy Dean

Mrs. Hepsi Raju, SNA Junior, Advisor

Mrs. Angelin Esther, Hostel Junior Advisor

Mrs. Devaki, Counsellor

WARDENS:-

Mrs. Sheela

Mrs. Shruthi

The meeting started by 6.30 pm in Student Nurses Hostel with a word of prayer by Ms. Sharon Mathew, RAC president. Ms. Malavika A .S, SNA Vice President welcomed the gathering. The first part of the meeting was led by Ms. Malavika A.S, SNA Vice President.

Agenda's presented:

GB01/2019: The SNA will meet 5% of the medical expenses of a student if it is going beyond the expected amount. The agenda was passed.

GB02/2019:

The last 'Dimensions' was released in 2016. The 'Dimensions' of 2018 will be released in 2019. The 'Dimensions' of 2017 was not released as per plan. It was decided not to release 'Dimensions'

of the year 2017 and the money collected towards it to be forwarded to the SNA treasury.

GB03/2017:

All classes were asked to conduct a survey on individual opinions about the idea of Kitchen Gardening.

GB04/2017: It was decided that Raffles, Biriyani and college T-shirt to be made mandatory for UG as well as PG students.

GB05/2017: Sewing machines can be allowed for personal use provided that

- Maintenance register should be present
- The sewing machine must be numbered

Money for maintenance must be collected from the SNA.

The costing of the mess fees was explained by the Dean on the basis of the complaint that the mess fees is increasing from rupees 1200/- to rupees 1500/- is unfair.

TIME	COSTING IN CMC	COSTING IN CON
Breakfast	14	12
Lunch	31	16
Evening break	11	6
Dinner	32	16
Total	88	50

The actual amount which should be collected monthly is rupees 2540 -/- and the actual amount of money collected from College Of Nursing students is rupees 1500-/-.

GM06/2019: The disposal of unwanted clothes from the washing area should be taken care by health and sanitation representatives and class representative

The next part of the General Body meeting was chaired by Dr.vathsala Sadan, Dean, CON.

GM07/2019: The shopping areas limitations are:

Towards VIT-Till Green Circle

Towards Bagayam-Till Pantaloons

Towards Sathuvachari-Till Hotel Junior Kuppan

GM08/2019:

It was decided to restrict the shopping hours to any three days in a week rather to restrict to specific days like Wednesday, Friday and Thursday.

GM09/2019:

The suggestion of allowing shopping in the morning for C and D duty students was approved.

GM10/2019: The library rules were reinforced:

- Books should be handled with care.
- Mobile phones are restricted in the library.

- ID card is compulsory.

GM11/2019: SICK LEAVES AND SPECIAL LEAVES

- If the students who are posted in wards are taking sick leaves call up and inform in the wards by 7.30 a.m.
- The students who take special weekends are expected to come back by 6.00 pm in the afternoon.
- Special permission must be taken in prior for special weekends.
- Flight ticket and train tickets should be booked only after confirming that the permissions are granted.

GM12/2019:

If the sick leave exceeds beyond 10 days and again if the students are taking leave, the compensation must be done accordingly:

- 1 day special leave- 2 days compensation
- 1 day absent or suspension-3 days compensation
- 1 day sick leave-1 day compensation

GM13/2019: Picnic will be planned only for one day.

GM14/2019: Year break is granted for diploma students.

GM15/2019: Seasonal fruits will be included in the menu plan.

GM16/2019: Boys room in the hospital campus will be visited soon.

Suggestion was accepted.

GM17/2019: The suggestion of arranging washroom facilities for boys during CONfest was approved.

GM18/2019: The suggestion to buy a punching machine from SNA fund for Care Study punching and keeping the machine in Wardens office was approved.

GM19/2019: The decision regarding opening of PG lounge doors as the students are finding it difficult to take water cans to their rooms, to go for D duty and to come back after C duty will be informed later.

GM20/2019: The decision regarding the extension of the parcel timings will be informed after discussion with the wardens.

GM21/2019: Surprise room checkings and floor checkings will be done. The points for the best room and best floor will be added to the Confest points. Room checking Criteria will be put up in the notice board.

New Plans for the upcoming year mentioned by Dr. Vathsala Sadan, Dean, CON are:-

- To furnish second floor of the library for student use.
- Exploring the possibility of facilitating drinking water in the library.
- Exploring the chances of installing instant coffee maker in the Hostel.
- Planning to celebrate and conduct activities as a part of 50th year of MSc nursing and 25th year of PhD.

- Planning for NAAC accreditation for CON, CMC to conduct student exchange programs.

The meeting came to an end by 8.20 p.m. Ms. Jemi Poniysia, Hostel General Secretary delivered the vote of thanks followed by the closing prayer by Ms. Achsah Manuel, RAC Secretary.

Cynthia Mary Saji
File Copy

MINUTES OF THE GENERAL BODY MEETING OF THE STUDENT NURSES ASSOCIATION
COLLEGE OF NURSING, CMC VELLORE HELD ON 24-09-2021.

Agenda: Presentation of Confest Rules and Regulations.

Venue: Microsoft Teams

Time: 5:30-7:20 p.m.

Members Present: Cabinet members, Class representatives

FACULTIES PRESENT: -

Dr. Vathsala Sadan, Dean

Mrs. Margaret Manoharan, Addl. Deputy Dean, SNA Senior Advisor

Mrs. Joy Priyadarshini, SNA Junior, Advisor

Mrs. Reena Santhosh, Addl. Deputy Dean, Hostel Senior Advisor

Mrs. Angelin Esther, Addl. Deputy Dean, Hostel Committee Junior Advisor

The meeting started at 5:30 pm with a word of prayer by Ms. Achsah Manuel, RAC President. Ms. Anya Zereen Bensy. B, SNA, Vice President, welcomed the gathering. Each committee member presented the rules and regulations of various competitions under each committee. The committees are:

Editorial- Ms. Jeemi Delles. L , Ms. Aditi Hannah Masih

Social- Ms. Christina. G

Health and Sanitation- Ms. Jenifer Sneha

Education-Ms. Nima Mary Mathew- presented by Ms. Anagha Susan Kurian

Food- Ms. Kincy Kunjumon

Sports- Ms. Annie Sophia George

Entertainment- Ms. Aneetta Mohan

Recreation-Ms. Nimi Merin Thomas

RAC- Ms. Achsah Manuel, Ms. Irene Mary. J

SUGGESTIONS AND DECISIONS OF CONFEST:

GBCF01/2021: Relieving of students for Confest will not take place. Participants will have to take Morning duty and attend the competitions in the evening.

GBCF02/2021: It was suggested by Mrs. Reena Santhosh Ma'am, that relieving will be needed for programs like Rangoli, etc. which requires pre-preparation.

Ms. Anya Zereen Bensy replied: Post discussion with committee chairperson, relieving list will be made.

GBCF03/2021: Disputes or Conflicts of Interest should immediately be reported to Dean's Office.

GENERAL AGENDA:

Dean gave the following statements:

Refund for DIMENSION

GBCF04/2021: It was stated by Dean that, money for the previous year Dimensions will be given, after a letter of approval by Dean, from class representatives, through Class Advisor, and SNA Advisor.

Mess Fees

GBCF05/2021: Mess fees: Rs. 1500 was being utilized every month but is in a deficit of more than 10 lakhs. Final years will pay Rs. 1000/- per head for April- to upcoming month and for other years, fees will be calculated in respect to discussion Accountants and Administrative department.

Shopping Outside Campus

GBCF06/2021: It was stated by Dean that, shopping outside the campus will be allowed after completion of exams, once a week per day for every class, observing the situation.

Hostel Room Checking

GBCF07/2021: It was stated by Dean that, surprise checking will be done. If electrical appliances are found necessary actions will be taken as per rules and regulations.

Hostel rules and regulations

GBCF08/2021: Dean stated that, it was brought to notice, that students are losing valuables. On investigation, if found any student violating rules, appropriate actions will be taken and may lead to suspension for the same. Substance abuse is prohibited in Hostel.

GBCF09/2021: Supervision of food should be taken by Hostel Committee. Waste disposal of food should be done appropriately.

GBCF10/2021: Rooms shifting will be taken place in different slots.

GBCF11/2021: Inspection from Tamil Nadu Nursing and Midwives Council will be done on 28-09-2021.

Shiloh Conference

GBCF12/2021: participants for Shiloh conference are relieved on 1st October.

Additions to Agenda

GBCF13/2021: It was stated by Dean that, Farewell to Mr. Venkatesan, senior cook for mess in Nursing Student's Hostel will be given on 1st October. Only Cabinet Members will attend due to limited number.

GBCF14/2021: It was stated by Dean that, validity for 4th year students Id Card will be extended for 2 months.

GBCF15/2021: Lamp lighting Ceremony for College of Nursing, Chittoor is on 8th October and College of Nursing, CMC Vellore is on 5th October at Scudder Auditorium.

GBCF16/2021: Dean stated that, mobile phones should not be taken to clinical areas and classrooms.

The meeting came to an end by 7:20 p.m. Ms. Anagha Susan Kurian, Hostel General Secretary delivered the Vote of Thanks followed by the closing prayer by Ms. Irene Mary. J, RAC Secretary.

Minutes Written By,

Cynthia Mary Saji
Ms. Cynthia Mary Saji

SNA Secretary

Minutes Approved By,

Margalitha
Mrs. Margaret Manoharan

SNA Senior Advisor

MINUTES OF THE GENERAL BODY MEETING OF THE STUDENT NURSES ASSOCIATION
COLLEGE OF NURSING, CMC VELLORE HELD ON 10-08-2021.

Agenda: Election Campaign

Venue: Microsoft Teams

Time: 3:30-5:00 p.m.

Members Present: Cabinet members, SNA nominees, 25 students from each class.

FACULTIES PRESENT:-

Dr. Vathsala Sadan, Dean

Mrs. Alice Sony, Deputy Dean

Mrs. Margaret Manoharan, Addl. Deputy Dean, SNA Senior Advisor

Mrs. Joy Priyadarshini, SNA Junior, Advisor

Mrs. Angelin Esther, Addl. Deputy Dean, Hostel Committee Junior Advisor

The meeting started at 3:30 pm with a word of prayer by Ms. Achsah Manuel, RAC President. Ms. Anya Zereen Bensy. B, SNA, Vice President, welcomed the gathering and introduced the agenda of the meeting. Dr. Vathsala Sadan, Dean, College Of Nursing, SNA President facilitated the gathering and requested to recapitulate minutes of the previous General Body Meeting and addressed on the following agendas.

Agenda's Presented :

1. Election Campaign

GB01/2021: Since the present 4th year will be leaving shortly, new cabinet members have to be chosen.

2. Permission for conducting programs

GB02/2021: After receiving permission and following appropriate protocol for Covid-19, programs can be conducted with a limited number of people.

3. Mess fees Account

GB03/2021: Audit for Mess Account was done and found to have a deficit of ₹6 lakhs. Fees was collected from the student body in the form of special programs like Graduation dinner, Christmas Dinner, etc. with a total of Rs.1200/- per student for 6 programs.

As per discussion, money paid for the special programs will be used for Independence Day special lunch for those residing at the hostel. 1st year will not be charged, the fees and will be used for other programs on their return.

GB04/2021: On receiving information from the accountant for the final expense will be calculated and the compensation required from the 2020 Academic year to September 2021 will be met by taking consent from the Student Body on the transfer of money to the Hostel Mess Account.

Ms. Anagha Susan Kurian, Hostel General Secretary replied, 'Post discussion with the student body, a reply will be given for the consent.

4. Amount proposal for SNA Farewell gift

GB05/2021: Farewell for Mrs. Florence Segaren Ma'am will be conducted virtually on 16th August 2021.

GB06/2021: Revision for the amount proposed for a farewell gift from SNA should be done as SNA Treasury is at loss. The current proposed amount is ₹2000- ₹2500/- for the gift.

The cabinet members and advisors will decide the revision of the gift amount, which will take effect from this Academic Year.

5. Activities by Fundraising Committee

GB07/2021: Dean encouraged to plan activities from Fundraising Committee to increase funds in SNA Treasury.

Mini sales at lawn, corridor, or KPT. Residency with permission can be conducted following Covid Appropriate Behaviour.

GB08/2021: Dean appreciated the Education Committee and its advisors for conducting various programs and encouraged upcoming cabinet members to be active and develop new ideas.

6. Independence Day

GB09/2021: A friendly Throwball match on 15th August 2021, Independence Day will be conducted. Few spectators can participate following Covid Appropriate Behaviour.

GB10/2021: Limited Attendees for flag hoisting can participate following Covid Appropriate Behaviour. Flag Hoisting will be done by Mrs. Alice Sony Ma'am.

7. Changes in Dean's Office

GB11/2021: Mrs. Angelin Esther Ma'am is appointed as Additional Deputy Dean and took charge as B.Sc. N. Course Coordinator as Mrs. Ida Nirmal Ma'am has gone for sabbatical leave; Mrs. Sara Emma Roselin Ma'am has been appointed as Additional Deputy Dean and took charge as Post Basic B.Sc. N. Course Coordinator as Mrs. Sophia Ma'am moved to Nursing Service.

Additions to Agenda

GB12/2021: Walking around the premises is restricted towards the residence area.

GB13/2021: The gym can be used following adequate cleaning, with no usage of AC, door and windows to be opened and monitoring of Gym routine.

GB14/2021: Dean appreciated the Education Committee and its advisors for conducting various programs and encouraged upcoming cabinet members to be active and develop new ideas.

GB15/2021: Students who have due to receive 2nd dose of Covid-19 vaccine can contact their Class Advisor or Mrs. Angelin Esther Ma'am.

GB16/2021: Final years will be finishing their annual exams by September as intimidated by University. On finishing exams as per schedule by University, final year students will be allowed to go for vacations till results are published as per the guidelines by Tamil Nadu Govt., University and Administration.

GB17/2021: Students can buy N-95 masks from Hostel duty tutors. It was insisted on less usage N-95 masks and rather to use disposable surgical masks as removing the N-95 mask and storing it may cause infections to spread.

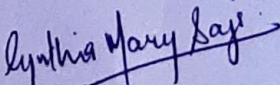
GB18/2021: Farewell for Mrs. Florence Segaren Ma'am will be conducted virtually on 16th August 2021.

The next part of the meeting was led by Ms. Anya Zereen Bensy, SNA Vice President for the election campaign.

Nominees presented election speeches. Ms. Sarah Suaganya, Chief Justice, presented rules, regulations, and timings for SNA elections 2021.

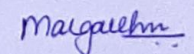
The meeting came to an end by 5:00 p.m. Ms. Anagha Susan Kurian, Hostel General Secretary delivered the vote of thanks followed by the closing prayer by Ms. Irene Mary. J, RAC Secretary.

Minutes Written By,


Ms. Cynthia Mary Saji

SNA Secretary

Minutes Approved By,


Mrs. Margaret Manoharan

SNA Senior Advisor

MINUTES OF THE GENERAL BODY MEETING OF THE STUDENT NURSES ASSOCIATION
COLLEGE OF NURSING, CMC VELLORE HELD ON 24-09-2021.

Agenda: Presentation of Confest Rules and Regulations.

Venue: Microsoft Teams

Time: 5:30-7:20 p.m.

Members Present: Cabinet members, Class representatives

FACULTIES PRESENT: -

Dr. Vathsala Sadan, Dean

Mrs. Margaret Manoharan, Addl. Deputy Dean, SNA Senior Advisor

Mrs. Joy Priyadarshini, SNA Junior, Advisor

Mrs. Reena Santhosh, Addl. Deputy Dean, Hostel Senior Advisor

Mrs. Angelin Esther, Addl. Deputy Dean, Hostel Committee Junior Advisor

The meeting started at 5:30 pm with a word of prayer by Ms. Achsah Manuel, RAC President. Ms. Anya Zereen Bensey, SNA, Vice President, welcomed the gathering. Each committee member presented the rules and regulations of various competitions under each committee. The committees are:

Editorial- Ms. Jeemi Delles. L , Ms. Aditi Hannah Masih

Social- Ms. Christina. G

Health and Sanitation- Ms. Jenifer Sneha

Education- Ms. Nima Mary Mathew- presented by Ms. Anagha Susan Kurian

Food- Ms. Kincy Kunjumon

Sports- Ms. Annie Sophia George

Entertainment- Ms. Aneetta Mohan

Recreation- Ms. Nimi Merin Thomas

RAC- Ms. Achsah Manuel, Ms. Irene Mary. J

SUGGESTIONS AND DECISIONS OF CONFEST:

GBCF01/2021: Relieving of students for Confest will not take place. Participants will have to take Morning duty and attend the competitions in the evening.

GBCF02/2021: It was suggested by Mrs. Reena Santhosh Ma'am, that relieving will be needed for programs like Rangoli, etc. which requires pre-preparation.

Ms. Anya Zereen Bensey replied; Post discussion with committee chairperson, relieving list will be made.

GBCF03/2021: Disputes or Conflicts of Interest should immediately be reported to Dean's Office.

GENERAL AGENDA:

Dean gave the following statements:

Refund for DIMENSION

GBCF04/2021: It was stated by Dean that, money for the previous year Dimensions will be given, after a letter of approval by Dean, from class representatives, through Class Advisor, and SNA Advisor.

Mess Fees

GBCF05/2021: Mess fees: Rs. 1500 was being utilized every month but is in a deficit of more than 10 lakhs. Final years will pay Rs. 1000/- per head for April- to upcoming month and for other years, fees will be calculated in respect to discussion Accountants and Administrative department.

Shopping Outside Campus

GBCF06/2021: It was stated by Dean that, shopping outside the campus will be allowed after completion of exams, once a week per day for every class, observing the situation.

Hostel Room Checking

GBCF07/2021: It was stated by Dean that, surprise checking will be done. If electrical appliances are found necessary actions will be taken as per rules and regulations.

Hostel rules and regulations

GBCF08/2021: Dean stated that, it was brought to notice, that students are losing valuables. On investigation, if found any student violating rules, appropriate actions will be taken and may lead to suspension for the same. Substance abuse is prohibited in Hostel.

GBCF09/2021: Supervision of food should be taken by Hostel Committee. Waste disposal of food should be done appropriately.

GBCF10/2021: Rooms shifting will be taken place in different slots.

GBCF11/2021: Inspection from Tamil Nadu Nursing and Midwives Council will be done on 28-09-2021.

Shiloh Conference

GBCF12/2021: participants for Shiloh conference are relieved on 1st October.

Additions to Agenda

GBCF13/2021: It was stated by Dean that, Farewell to Mr. Venkatesan, senior cook for mess in Nursing Student's Hostel will be given on 1st October. Only Cabinet Members will attend due to limited number.

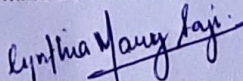
GBCF14/2021: It was stated by Dean that, validity for 4th year students Id Card will be extended for 2 months.

GBCF15/2021: Lamp lighting Ceremony for College of Nursing, Chittoor is on 8th October and College of Nursing, CMC Vellore is on 5th October at Scudder Auditorium.

GBCF16/2021: Dean stated that, mobile phones should not be taken to clinical areas and classrooms.

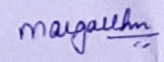
The meeting came to an end by 7:20 p.m. Ms. Anagha Susan Kurian, Hostel General Secretary delivered the Vote of Thanks followed by the closing prayer by Ms. Irene Mary. J, RAC Secretary.

Minutes Written By,


Ms. Cynthia Mary Saji

SNA Secretary

Minutes Approved By,


Mrs. Margaret Manoharan

SNA Senior Advisor

MINUTES OF THE GENERAL BODY MEETING OF THE STUDENT NURSES ASSOCIATION

COLLEGE OF NURSING, CMC, VELLORE, HELD ON 30-03-2022

Agenda:- Rules and regulations of hostel in the light of the recent issue in Vellore.

Venue: SNH Mess Hall

Time: 5:15pm - 7:30pm

Members Present:

Dr. Vathsala Sadan, Dean

Mrs. Sheeba Nelson Rani, Addl. Deputy Dean, Senior Judiciary Advisor

Mrs. Angeline Esther, Addl. Deputy Dean

Mrs. Margaret Manoharan, Senior SNA Advisor

Mrs. Sara Emma Rosalind, Senior RAC Advisor

Mrs. Jeslin Wils, Junior Judiciary Advisor

The meeting started at 5:15 pm with a word of prayer by Ms. Irene Mary J, RAC President. Ms. Jeemi Delles, SNA Vice President, welcomed the gathering and introduced the agenda of the meeting. Dr. Vathsala Sadan, Dean college of Nursing, SNA president facilitated the gathering and addressed on the following agendas.

Agendas Presented:

1. Visiting Hours

GB01/2022: Ms. Anna Gabriella, III year B.Sc Nursing, responded, “ would like the visiting to be weekly or on alternative weeks.”

Suggestion was not taken in regard to covid protocol. Current schedule for visiting will be followed till May 31st, 2022.

GB02/2022: Localites were warned against meeting relatives outside the hostel campus without permission.

2. Rules regarding going for Shopping

GB03/2022: The current schedule for shopping will be continued till further directions from the institution regarding the shopping guidelines.

Dean agreed to follow it up.

GB18/2022: Ms. Jeemi, IV year B.Sc Nursing expressed, “ A doctor scolded a nursing student for using the shuttle”.

Dean informed that she will clarify it in the coming AOS meeting.

6. Anti- Ragging

GB19/2022: Dean reiterated the guidelines with regard to ragging and requested Mrs. Reena Santhosh to organize a quiz based on it.

GB20/2022: Mrs. Angeline Esther introduced the members of the Anti- Ragging Committee.

7. General Issues

GB21/2022: Ms. Jennifer, III year GNM requested their rooms to be allotted in the same block as it is difficult to conduct group meetings and prayers.

Dean informed to discuss with Mrs. Reena Santhosh, given the institutional rule that 2 floors must be kept free for isolating sick students.

GB22/2022: Ms.Raveena, Hostel General Secretary requested to speed up the repair works in the hostel.

Dean asked Ms. Raveena to give an update on all the issues and will discuss how to quicken the process.

GB23/2022: Ms. Kriti Mosses, IV year B.Sc Nursing, requested the water coolers in each floors and the mess to be repaired.

Dean informed the Ms. Raveena, Hostel General Secretary to follow up.

GB24/2022: Ms. Varsha R, I year GNM, informed that they are having difficulty with honeybees entering their rooms.

Dean agreed to plan for preventive measures.

GB25/2022: Mr. Sathya, II year GNM, requested 3 day picnic for the class.

Dean did not approved this suggestion , as per the institutional guidelines.

GB26/2022: Ms. Lancy, II year B.Sc Nursing, requested to use kettles inside the rooms as hot wate is not available after 8:00pm from the mess.

Dean disapproved this suggestion due to safety issues. However, a kettle will be put in the pantry for use.

GB27/2022: Ms. Sara Susan, III year B.Sc Nursing, expressed the difficulty to wear uniform to NSH to take sick leaves.

3. Rules regarding going to Church

GB04/2022: Based on the number of students attending and the safety of the Church community and locality, few Churches are selected.

GB05/2022: Students are only allowed to attend the services of the said selected Churches.

GB06/2022: Service timings of these churches will be overlooked and based on that timings students will be allowed to attend churches and return back, rather than a standard timing. These timings will also include the travel time required.

GB07/2022: Student's suggestion to attend Jalakandeswarar temple was not approved due to safety reasons.

GB08/2022: However they will be allowed to attend a list of temples suggested by the senior non-Christian faculties. The schedule will be put up with their worship times.

GB09/2022: As an alternative to this, students are also allowed to visit temples with their parents on Fridays and Saturdays in which they are allowed to visit.

GB10/2022: Dean informed that these rules will be in action for the present, until further guidelines from the institution.

4. Explanation on Leave rules

GB11/2022: Compensation for leaves such as sick leaves and special leaves can be compensated on the same year's summer holidays or at the end of their course, based on the student's preference.

GB12/2022: Same number of days need to be compensated for sick leaves and special leaves.

GB13/2022: Compensation for punishment and suspension is to be compensated only at the end of their course, so that there is a delay in joining.

GB14/2022: Double the number of days of suspension or punishment have to be compensated.

5. Transport

GB15/2022: Ms. Jemi, IV year B.Sc Nursing expressed, " Bus drivers were rude to us and did not take the bus on schedule. The bus was late by 30 minutes".

Dean replied to note the name of the driver and inform the Dean's office immediately.

GB16/2022: Ms. Ashmitha, IV year B.Sc Nursing requested for a bus to CHAD at 4:30pm.

Dean agreed to follow it up.

GB17/2022: Mr.Sathya, II year GNM requested buses for male nursing students after C duty and D duty.

Dean disapproved the suggestion, as after triaging if sick leave is not granted, they can directly go to their respective clinical areas.

GB28/2022: Mr. Viknesh, III year GNM, requested storage facility for nursing students in the OR as many have lost their belongings.

Dean agreed to follow it up with Mrs.Soniya Abraham.

GB29/2022: Ms. Ashmitha, IV year B.Sc Nursing requested for a provision for spiral binding.

Dean agreed to follow it up.

GB30/2022: Dean informed that the plan is made for the renovation of the male nursing student's restroom and will follow it up further.

GB31/2022: Dean also informed that a temporary place will be arranged for them to wait as an alternative for the restroom, for the present.

GB32/2022: Day and weekend spending will be resumed after Easter.

After the discussion, Certificates were distributed. Ms. Jeemi Delles, SNA Vice President, delivered the vote of thanks followed by the closing prayer by Ms. Jency Ruth. S. E, RAC Secretary. The meeting came to an end by 7:30 pm.

Minutes Submitted by:

Minutes approved by:

Ms. Bini Elizabeth Biju

SNA Secretary

Mrs. Margaret Manoharan

SNA Senior Advisor

ATTENDANCE

DATE: 30 MARCH 2022

CLASS	NUMBER ON ROLL	SICK LEAVES	DAY SCHOLARS	OUT POSTING	C/D DUTY	SPECIAL LEAVE	NUMBER PRESENT
IV D	100	2	-	-	2	-	96
III C	98	-	-	-	4	-	94
III D	100	-	-	-	-	-	100
II C	100	1	-	-	-	-	99
II D	98	-	-	-	-	-	98
I C	100	-	-	-	-	-	100
I D	100	1	-	-	-	-	99