

**College of Nursing, Christian Medical College, Vellore**

Minutes of IQAC Core Committee meeting

(naac/certprommeet 15-02/07/2021)

Date: 02.07.2021, 2.30pm

ZOOM cloud meeting

Chairperson: **Dr. Vathsala Sadan, Dean, College of Nursing, CMC, Vellore**

Members Present	Apology
1. Dr. Vathsala Sadan	1. Mrs. Ilavarasi Jesudoss
2. Ms. Margaret Manoharan	2. Mrs. Alice Sony
3. Ms. Reena George	The meeting commenced at 2.30 pm with prayer by <b>Ms. Anita Kiruba Jeyakumar, IQAC coordinator.</b> The Chairperson welcomed the core committee members. The Chairperson went through the minutes of the previous meeting held on 18.06.2021. The minutes was passed by <b>Ms. Shandriela Immanuel, Convener, Criterion VII</b> and seconded by <b>Ms. Reena George, Convener, Criterion I</b>
4. Mrs. Regina Xavier	
5. Dr. Manoranjitham Sathiyaseelan	
6. Ms. Angeline Esther	
7. Dr. Vinitha Ravindran	
8. Ms. Sophia Vijayananthan	
9. Ms. Dorothy Singh	
10. Mrs. Emily Daniel	
11. Mrs. Sarah Emma Rosalind	
12. Ms. Rajeswari Siva	
13. Mrs. Shandriela Immanuel	
14. Ms. Jenny S	
15. Ms. Anita Kiruba Jeyakumar	

**Agenda**

• **40/IQ/02/07/21- Thanks and Welcome**

Since Ms. Ida Nirmal, Co-convener Criterion II, has availed leave for her carrier development, the Chairperson placed on record her gratitude for all the contribution made by her, towards NAAC certification process. Ms. Angeline Esther, Professor, Fundamentals of Nursing was welcomed by the chairperson on her stead to be a part of IQAC core committee.

• **41/IQ/02/07/21- Weblink for Data**

The Chairperson informed that the IQAC office has isolated the metrics that require Weblink. Since there is a significant number of metric requiring weblink, the chairperson requested Ms. Reena George, Convener Criterion I and the College

Website committee Chair to schedule a meeting to discuss on revamping the website incorporating icons for naac requirement.

- **42/IQ/02/07/21- Geo-tag Photos**

The Chairperson informed that a list of metrics that require geo-tag photos has been extracted from the manual by the IQAC office. However, the chairperson requested Ms. Anita Kiruba Jeyakumar, to consult with the conveners before finalizing it. The chairperson also informed that three days will be allotted and the schedule will be circulated. It was made clear to the committee that geo-tag photos will be taken in the presence of one of the working team members of the respective criterion..

**43/IQ/02/07/21- Presentation - CRITERION CONVENERS -1,2,3,4,5,6&7**

**7.1.1 – Total Number of Gender equity sensitization programmes organized by the Institution during last 5 years**

Metric 7.1.1 was presented by Ms. Shandrilal Immanuel. Ms. Jenny S, co-convenor, Criterion VII enquired with the chairperson regarding creating brochures for the programmes with the existing data, since it was a requirement. The chairperson suggested to take the letters submitted to the Dean's office for evidence.

**6.1.2- Effective leadership is reflected in various Institutional practices such as decentralization and participative management**

Metric 6.1.2 was presented by Criterion 6 convener, Ms. Rajeswari Siva. The Chairperson suggested to replace words like 'answerable' to accountable and 'issues' to 'matters'. It was also suggested that the old nomenclature for faculty designation and replace college board with the old name, 'College of Nursing Committee'. It was also suggested to include the nursing board in the write up to show participative decentralization.

**5.1.4- The institution has an active international student cell**

Metric 5.1.4 was presented by Criterion 5 co-convenor Ms. Sarah Emma Roslind. The Chairperson suggested revisiting the number of international students and faculty who have visited our college. It was also suggested to include details of pre-arrival pack and about feedback in the write-up.

**4.1.1- The Institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc**

Metric 5.1.4 was presented by Criterion 4 convener Ms. Sophia Vijayanathan. The Chairperson suggested quoting the source for numerical representation of data. The committee recommended to include tribal facilities in the write-up.

**3.3.3- Average number of papers published per teacher in the Journals notified on UGC -CARE list in the UGC website/Scopus/ Web of Science/ PubMed during the last five years**

Metric 3.3.3 was presented by Criterion 3 convener Dr. Vinitha Ravindran. The committee recommended sending out a letter from Dean's office requesting for publications in the past five years.

**2.3.1 Student-centric methods are used for enhancing learning experiences**

Metric 2.3.1 was presented by Criterion 2 convener Dr. Manoranjitham Sathiyaseelan. The committee recommended to include clinical teaching programmes and regarding NSS in the write-up.

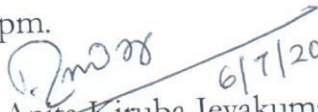
**1.1.1 The Institution ensures effective curriculum planning, delivery and evaluation through a well defined process as prescribed by the respective regulatory councils and the affiliating University.**

Metric 1.1.1 was presented by Criterion 1 convener Ms. Reena George.

The chairperson requested the IQAC office to arrange coffee from the upcoming meetings.

**The meeting adjourned at 4.30 pm.**

The next meeting was tentatively scheduled for the 9<sup>nd</sup> of July, 2021 between 2.30-3.30pm.

  
Ms. Anita Kiruba Jeyakumar  
IQAC, Coordinator



  
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