

College of Nursing, Christian Medical College, Vellore

Minutes of IQAC Core Committee meeting

(naac/certpromeet 18-30/07/2021)

Date: 30.07.2021, 3.00pm

ZOOM cloud meeting

Chairperson: **Dr. Vathsala Sadan, Dean, College of Nursing, CMC, Vellore**

Members Present	Apology
1. Dr. Vathsala Sadan	1. Dr. Manoranjitham Sathiyaseelan
2. Mrs. Alice Sony	2. Ms. Dorothy Singh
3. Ms. Margaret Manoharan	3. Ms. Rajeswari Siva
4. Mrs. Regina Xavier	4. Ms. Ilavarasi Jesudoss
5. Ms. Angeline Esther	5. Mrs. Shandrila Immanuel
6. Dr. Vinita Ravindran	The meeting commenced at 3.00 pm with prayer by <b>Dr. Vathsala Sadan, Dean</b> . The Chairperson welcomed the core committee members. The minutes of the previous meeting held on 21.07.2021 was projected for the members to go through. The minutes was passed by <b>Ms. Margaret Manoharan, Additional Deputy Dean</b> and seconded by <b>Ms. Emily Daniel, Convener Criterion V</b> .
7. Ms. Sophia Vijayanathan	
8. Mrs. Emily Daniel	
9. Mrs. Sarah Emma Rosalind	
10. Ms. Roseline Rhenius (Cr. 6 rep)	
11. Ms. Jenny S	
12. Ms. Anita Kiruba Jeyakumar	

**Matters arising from the previous meeting**

**48/IQ/21/07/21- Faculty and Student Numbers for Calculation**

The chairperson enquired and obtained a positive response from the IQAC members regarding receiving an email containing the number of students and faculty (2016-2020) for quantitative metric calculations.

**51/IQ/21/07/21- Presentation of 2 metrics with show of evidence CRITERION CONVENERS -4, 5& 7**

The chairperson enquired and obtained a positive response from the above Criterion conveners regarding incorporating the suggestions made by the committee.

Dr. Vathsala Sadan  
Dean, College of Nursing  
CMC, Vellore



## Agenda

### 52/IQ/30/07/21-NAAC Manual updated

The chairperson informed that NAAC has updated its manual on 01/04/2021. It was informed that the changes were mainly on the Data Template and the Major changes will be communicated to the respective conveners via email.

### 53/IQ/30/07/21- Documents for Scanning

The Chairperson informed that clerical support is now available at the IQAC office and hence requested the members to start sending documents for scanning and filing.

### 54/IQ/30/07/21- Metrics which lack supportive details

The Chairperson requested the Conveners of Criterion 1, 2 & 3 to be prepared for the next week with regard to matters related to metrics that lack supportive details.

### 55/IQ/30/07/21- Presentation of metrics with show of evidence CRITERION CONVENERS -1, 2& 7

1.1.2 & 1.2.1- These metrics were presented by Mrs. Reena George, Convener Criterion I. It was suggested checking with all Professors via an email regarding their involvement in Board of studies or academic council activities during the years 2016 and 2020 for Metric 1.1.2. The Chairperson requested Ms. Reena George to check on the nature of PhD contact classes and if that could be included as a data for Metric 1.2.1.

2.2.2 & 2.2.3 – These metrics were presented by Ms. Angeline Esther, Co-convener Criterion II. It was suggested to take faculty until Lecturers as M.Sc. teaching faculty after verifying with INC requirement for Metric 2.2.2. It was also suggested to include sports and field events in the write up for Metric 2.2.3.

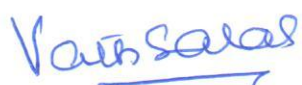
**The meeting adjourned at 3.50 pm.**

The next meeting was tentatively scheduled for the 6th Aug, 2021 between 3.00 and 4.30pm.

 05/08/2021

Ms. Anita Kiruba Jeyakumar  
IQAC, Coordinator



  
Dean, College of Nursing  
Christian Medical College,  
Vellore - 632 004.