**College of Nursing, Christian Medical College, Vellore**

Minutes of IQAC Core Committee meeting

**(naac/ICC/27-07/03/2023)**

Date: **07.03.2023, 3.30pm**

Venue: **Board Room, College of Nursing**

Chairperson: **Dr. Vathsala Sadan, Chairperson, IQAC**

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| **Members Present** | **Apology** |
| 1. Dr. Vathsala Sadan  2. Dr. Manoranjitham S  3. Mrs. Reena George  4. Ms. Regina Xavier  5. Ms. Angelin Esther A  6. Dr. Vinitha Ravindran  7. Ms. Dorothy Devakirubai T  8. Ms. Emily Daniel  9. Ms. Sarah Emma Rosalind  10.Ms. Ilavarasi Jesudoss  11. Ms. Shandrila Immanuel  12. Ms. Jenny S  13. Mr. Dinesh Kumar S  14. Ms. Anita Kiruba Jeyakumar | 1. Ms. Sophia Vijayanthan  2. Ms. Rajeswari Siva  3. Ms. Margaret Manoharan  4. Ms. Alice Sony |

The meeting commenced at **4pm** with a prayer by Ms. Shandrila Immanuel, Criterion 7 Convener.

The chairperson welcomed the conveners. The committee went through the minutes of the previous meeting that was held on 22.02.2023. There were no clarifications. The minutes was passed by Ms. Ilavarasi Jesudoss, Convenor Criterion VI and was seconded by Ms. Reena George, Convener Criterion-I.

**Agenda**

**59/IQ/22/02/23 – IQAC Core Committee 2023-2024- Nomination – for suggestions and approval & Frequency of meeting**

Since many of the conveners are retiring as well as taking up important administrative post the following faculty were nominated and accepted to be a part of IQAC Core Committee 2023-2024. It was also reaffirmed that only the conveners and the co-conveners will make the IQAC Core Committee and the rest of them would be a part of the working team. The details are as follows:

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| **CR.NO** | **CRITERION** | **CONVENER** | **CO-CONVENER** | **WORKING TEAM MEMBERS** |
| I | Curricular Aspect | Ms. Reena George | Ms. Regina Xavier | 1. Ms. Anne Jarone 2. Ms. Deena David 3. Ms. Angeline Jeyarani 4. Ms. Joy Sherwin 5. Mr. Dani Paul 6. Ms. Arulmary Vinciya 7. Ms. Jane Emily Beatrice 8. Mr. Charles Immanuel   Ms. Shalini Getzy |
| II | Teaching – Learning & Evaluation | Mrs. Rebecca Sumathi Bai | Ms. Angeline Esther | 1. Ms. Diana David 2. Ms. Aruna G 3. Ms. Abijah Princy 4. Ms. Rini Wils 5. Ms. Mary Jenifer P 6. Ms. Priya Chandrasekar 7. Ms. Angel Raja Kumari 8. Ms. Anbarasi C |
| III | Research, innovation & Extension | Dr. Mary Anbarasi Johnson | Dr. Sheela Durai | 1. Dr. Asha Solomon 2. Ms. Sonia Sabu 3. Ms. Shanthi Lithiya J 4. Ms. Lillian Kisku 5. Ms. Ida Sweetlin 6. Ms. Punitha Y 7. Ms. Irene Dorothy 8. Ms. Prashanthini S   Ms. Meenatchi Papanasam |
| IV | Infrastructure and Learning Resources | Ms. Sophia Vijayanthan | Ms. Dorothy Singh | 1. Ms. Priscilla Sam 2. Ms. Jeni Chrystal 3. Ms. Jeba Terina 4. Ms. Hilda Mercy 5. Ms. Sheeba Paul 6. Ms. Jerelyn Mary 7. Ms. Shanthi K 8. Ms. Ancymol   Mr. Naveena Krishnan |
| V | Student Support and Student Progression | Ms. Emily Daniel | Ms. Sarah Emma | 1. Ms. Shanthi Gladston 2. Ms. Shalini Chandran 3. Ms. Sumathy J 4. Ms. Hepsi R 5. Ms. Jeslin Wills 6. Ms. Shakina Esther Rani 7. Ms. Nancy Naomi 8. Mr. Ruben David   Dr. Preethi Tabithal |
| VI | Governance, Leadership and Management | Ms. Ilavarasi Jesudoss | Ms. Sheeba Nelson | 1. Ms. Jabin Khaja 2. Ms. Meneka Raghuraman 3. Ms. Thenmozhi Sundar 4. Ms. Malini Rachel 5. Ms. Latha Gracelin P 6. Ms. Suganya R 7. Ms. Joice Minibai S 8. Ms. Ranjini A |
| VII | Institutional Values and Best Practices | Mrs. Shandrila Immanuel | Ms. Jenny S | 1. Ms. Sasikala Umesh 2. Ms. Esther Kanthi 3. Ms. Deborah Snegalatha 4. Mr. Charles Sathiyaoli 5. Ms. Arokiyaseeli Mabel 6. Mr. David Sam Paul 7. Ms. Vinothini Sekar 8. Ms. Jeeva Sebastian |
| VIII | Nursing | Mrs. Jeyalinda Christopher | Mr. Dinesh Kumar S | 1. Ms. Bharathy R 2. Ms. Prema N 3. Ms. Mary Jancy Joy 4. Ms. Jothi Priya A 5. Ms. Reena V 6. Ms. Bharani S 7. Ms. Mythili Vandhana |

It was decided that the conveners can co-opt BSN tutors nearing the accreditation Process. It was also decided that the IQAC Core Committee henceforth will meet once in 3months on Fridays at 2pm.

**60/IQ/22/02/23 – IQAC Composition from 2023 onwards-for final approval & Frequency of meeting**

The committee approved the following as the IQAC Composition.

1. Chairperson: Dean College of Nursing

2. IQAC Director: Dr. Manoranjitham S

3. IQAC Coordinator: Ms. Anita Kiruba Jeyakumar

4. IQAC Core Committee Members- as aforementioned

5. Member from the Management: Director CMC, Vellore

6. Senior Administrative officers of the Management: Principal, CMC Vellore and the Nursing Superintendent, CMC, Vellore

7. Representation of the local society: Dr. Kuppan, DQAA, VIT

8. Alumni Nominee for IQAC: Dr. Vathsala Sadan

9. Student Nominee: The SNA Secretary

It was also decided that the IQAC Steering Committee can meet once in 6months on Fridays at 2pm.

**61/IQ/22/02/23 – NAAC Celebration**

As a part of NAAC Accreditation celebration, the committee suggested and approved the following activities.

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| **Event** | **Objective** | **Tentative Date of the Event** | **Venue** |
| ***Press Meet*** | \* To publicise our NAAC achievement.  \*To inform about the objectives of the Conclave on Quality Enhancement in Higher Education | June 6th, 2023. (10.30am- 11.30am) | Board Room, College of Nursing, CMC, Vellore |
| ***Conclave on Quality Enhancement in Higher Education*** | \*To foster networking among the higher Education Institution across Vellore & Ranipet District  \*To exchange knowledge on new concepts related various aspects of curriculum planning, delivery, and evaluation, Teaching -Learning Methods.  \*To identify opportunities for collaborative research to enhance quality in education.  \*To gain understanding on the various organization that offers Educational Grants.  \*To utilize the expertise from different disciplines to improve the quality of higher education. | June 7th, 2023  (8am – 4pm) | Scudder Auditorium, Bagayam |
| ***NAAC Accreditation Celebration in the presence of either the President of INC or the Nursing Advisor to Government of India.*** | \* To portray our journey towards NAAC to our administrators and to the public  \* To Celebrate our achievement  \* To honor those who worked hard for this | June 7th, 2023  (4pm-6pm) | Scudder Auditorium |

The meeting adjourned at 4.45pm.

Anita Kiruba Jeyakumar

IQAC Core Committee Member