

College of Nursing, Christian Medical College, Vellore
Minutes of IQAC Core Committee meeting
(naac/certprommeet08-30/04/2021)

Date: **30.04.2021, 3.30pm**

ZOOM cloud meeting

Chairperson: **Dr. Vathsala Sadan, Dean, College of Nursing, CMC, Vellore**

Members Present

1. Dr. Vathsala Sadan
2. Mrs. Alice Sony
3. Mrs. Reena George
4. Mrs. Regina Xavier
5. Dr. Manoranjitham Sathiyaseelan
6. Ms. Ida Nirmal
7. Dr. Vinitha Ravindran
8. Mrs. Emily Daniel
9. Mrs. Sarah Emma Rosalind
10. Mrs. Ilavarasi Jesudoss
11. Mrs. Shandriela Immanuel
12. Ms. Jenny S
13. Ms. Anita Kiruba Jeyakumar

Apology

1. Ms. Rajeswari Siva
2. Ms. Sophia Vijayanthan
3. Ms. Dorothy Singh

The meeting commenced at 03.45pm with a prayer by Mrs. Ida Nirmal, add. Dy. Dean and Co-convenor of Criterion II

The Chairperson welcomed the conveners and went through the minutes.

Matters arising from the previous minutes

7/IQ/23/4/21- The Chairperson informed that Mrs. Emily Daniel, Convener, Criterion V met the Dean and clarified data related queries on 27.05.2021. The Chairperson requested the conveners to organize the letter for data collection and submit it the Dean for further processing.

10/IQ/23/4/21- The Chairperson suggested including the clerical staff in each working team for easy data mobilization.

Agenda

14/IQ/30/4/21- Presentation of working team and Key indicators

The Criterion Conveners confirmed their working team members as follows:

CR.NO	CRITERION	CONVENER	TEAM MEMBERS
I	Curricular Aspect	Ms. Reena George Ms. Regina Xavier	1. Ms. Annie Jerone 2. Ms. Deena David 3. Ms. Angeline Jeyarani 4. Ms. Joy Sherwin 5. Mr. Dani Paul 6. Ms. Shaly Selva 7. Ms. Anushya

			8. Ms. Christina
II	Teaching – Learning & Evaluation	Dr. Manoranjitham S Ms. Ida Nirmal	1. Ms. Angeline Esther 2. Ms. Abijah Princy 3. Ms. Aruna.G 4. Ms. Harini 5. Ms. Rini wills
III	Research, innovation & Extension	Dr. Vinitha Ravindran Mrs. Alice Sony	1. Ms. Lillian Kisku 2. Mr. Dinesh Kumar 3. Ms. Angel Rajakumar 4. Ms. Ida Vimal 5. Ms. Malini- Secretary
IV	Infrastructure and Learning Resources	Ms. Sophia Vijayanthan Ms. Dorothy Singh	1. Ms. Jeni Chrystal 2. Ms. Ms. Jeba Terina 3. Ms. Hilda Mercy 4. Ms. Sheeba Paul 5. Ms. Jerlyn Mary 6. Ms. Meenatchi
V	Student Support and Student Progression	Ms. Emily Daniel Ms. Sarah Emma	1. Ms. Sheeba Nelson 2. Ms. Shalini Chandran 3. Ms. Sumathy J 4. Ms. Hepsy R 5. Ms. JeslinWills 6. Ms. Shekina Esther 7. Dr. Preethi Tabitha 8. Ms. Shalini Getzy
VI	Governance & Leadership	Ms. Rajeswari Siva Ms. Ilavarasi Jesudoss	1. Ms. Roseline Rhenius 2. Ms. Malini Rachel
VII	Institutional Values and Best Practices	Mrs. Shandriela Immanuel Ms. Jenny S	1. Ms. Esther Kanthi 2. Ms. Deborah 3. Mr. Charles Sathiyaoli

Criterion Conveners II & V presented Key indicators 1 & 2 and Criterion I, III, IV, VI, and VII did not present.

15/IQ/30/4/21- Orientation to NAAC Process for Conveners –08.05.2021- FLOW OF EVENTS

The Chairperson reminded the conveners regarding the orientation to NAAC process which is scheduled for 08th May 2021, between 08.30&10.30am.

The Chairperson also went through the flow of event planned as follows:

Topic	Speaker
Opening Prayer	Mrs. Alice Sony, Deputy Dean
Overview of NAAC processing and objective of this orientation Program	Dr. Vathsala Sadan, Dean, College of Nursing, CMC, Vellore
Criterion- I - Curricular Activities	Ms. Reena Santhosh
Criterion II – Teaching Learning & Evaluation	Dr. Manoranjitham Sathiyaseelan
Criterion III – Research, Innovations and Extensions	Dr. Vinitha Ravindran
Criterion IV – Infrastructure and Learning resources	Mrs. Sophia Vijayanathan
Criterion V – Student Support and Progression	Mrs. Emily Daniel
Criterion VI – Governance, Leadership and Management	Mrs. Ilavarasi Jesudoss

Criterion VII – Institutional Values and Best Practices	Mrs. Shandril Immanuel
Concluding remarks	Dr. Vathsala Sadan, Dean, College of Nursing, CMC, Vellore

16/IQ/30/4/21- Orientation PPT ready for use

The Chairperson informed that a PPT is prepared by the IQAC office for the orientation programme. The Chairperson requested the conveners to check their emails for the same and requested them to refine, add and modify it accordingly.

17/IQ/30/4/21- Suggestions:

On opening the floor for suggestions the following issues were raised, discussed and resolved.

- a. Mrs. Reena George suggested that it would be productive to have the Friday meetings weekly but in split groups. The Chairperson welcomed the suggestion and informed that a new schedule will be circulated regarding the dates.

The meeting adjourned at 4.45pm.

The next meeting was scheduled for the 07th of May, 2021 between 3.30-4.30pm

Ms. Anita Kiruba Jeyakumar
03/05/2021
Ms. Anita Kiruba Jeyakumar
IQAC- Coordinator
College of Nursing, CMC, Vellore



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