

College of Nursing, Christian Medical College, Vellore
Minutes of IQAC Core Committee meeting
(naac/certprommeet 11-28/05/2021)

Date: **28.05.2021, 3.00pm**

ZOOM cloud meeting

Chairperson: **Dr. Vathsala Sadan, Dean, College of Nursing, CMC, Vellore**

Members Present	Apology
1. Dr. Vathsala Sadan	1. Mrs. Ilavarasi Jesudoss
2. Mrs. Alice Sony	2. Ms. Maragaret Manoharan
3. Ms. Reena George	3. Ms. Dorothy Singh
4. Dr. Manoranjitham Sathiyaseelan	4. Mrs. Regina Xavier
5. Ms. Ida Nirmal	
6. Dr. Vinitha Ravindran	
7. Ms. Sophia Vijayanthan	
8. Mrs. Emily Daniel	
9. Mrs. Sarah Emma Rosalind	
10. Ms. Rajeswari Siva	
11. Mrs. Shandrila Immanuel	
12. Ms. Jenny S	
13. Ms. Anita Kiruba Jeyakumar	

The meeting commenced at 03.00pm with prayer by Dr. Manoranjitham Sathiyaseelan, Convener Criterion II.

The Chairperson welcomed the conveners and went through the minutes of the previous meeting held on 14.05.2021. It was **passed by Mrs. Shandrila Immanuel, Convener, Criteria VII and seconded by Ms. Ida Nirmal, Convener, Criteria II**

Matters arising from the previous minutes

19/IQ/07/05/21- The Chairperson informed that the Orientation to NAAC framework was completed successfully for all students and the report of the same with attendance and geotag photos are ready.

21/IQ/07/05/21- Regarding Electronic signature and regarding scanning of the last page alone, the chairperson informed that she couldn't reach Dr. Nalini, Principal, CON SRM. Ms. Anita Kiruba IQAC coordinator, requested the Chairperson to also clarify if attestation of the documents for SSR be done solely by the current Dean. Dr. Manoranjitham informed that she too observed only the current administrators signature on the data documents submitted by other colleges. The Chairperson informed that she will verify and inform the team about the same.

Agenda

24/IQ/28/05/21- Update from AC meeting

The Chairperson informed the IQAC core committee members about obtaining AC approval to move forward with NAAC accreditation and that they have approved Rs. 25,000 + GST for IIQA fees and Rs. 3,00,000 + GST for assessment and accreditation fees. The Chairperson also expressed that we are ready with the data for submitting the IIQA.

25/IQ/28/05/21- Regarding the data collected

The chairperson reiterated that all Data must have the college seal, Dean Seal and Signature prior to submitting to IQAC office. The Dean requested the criterion conveners to start handing over verified and signed data to IQAC office for scanning and filing. The Chairperson enquired if any convener has submitted any data so far to IQAC office. It was informed that Criterion 5 conveners have. The chairperson encouraged the others to submit it as well.

26/IQ/28/05/21- Presentation of Key indicators

Ms. Rajeswari Siva, Convener, Criterion VI presented Key indicators 6.1-6.5

The meeting adjourned at 4.00pm. Chairperson requested the other conveners to present in the next meeting. The next meeting was tentatively scheduled for the 4th of June, 2021 between 3.30-4.30pm and the

Anita Kiruba Jeyakumar
29/5/2021

Ms. Anita Kiruba Jeyakumar
IQAC- Coordinator
College of Nursing, CMC, Vellore

Vaishali

Dean, College of Nursing
Christian Medical College,
Vellore - 632 004.

