

College of Nursing, Christian Medical College, Vellore
Minutes of IQAC Core Committee meeting
(naac/certprommeet 12-04/06/2021)

Date: **04.06.2021, 2.30pm**

ZOOM cloud meeting

Chairperson: **Dr. Vathsala Sadan, Dean, College of Nursing, CMC, Vellore**

Members Present	Apology
1. Dr. Vathsala Sadan	1. Ms. Reena George
2. Mrs. Alice Sony	2. Mrs. Regina Xavier
3. Ms. Maragaret Manoharan	3. Ms. Ida Nirmal
4. Dr. Manoranjitham Sathiyaseelan	4. Ms. Dorothy Singh
5. Dr. Vinitha Ravindran	
6. Ms. Sophia Vijayanthan	
7. Mrs. Emily Daniel	
8. Mrs. Sarah Emma Rosalind	
9. Ms. Rajeswari Siva	
10. Mrs. Ilavarasi Jesudoss	
11. Mrs. Shandriela Immanuel	
12. Ms. Jenny S	
13. Ms. Anita Kiruba Jeyakumar	

The meeting commenced at 2.30 pm with prayer by Ms. Alice Sony, Convener Criterion III.

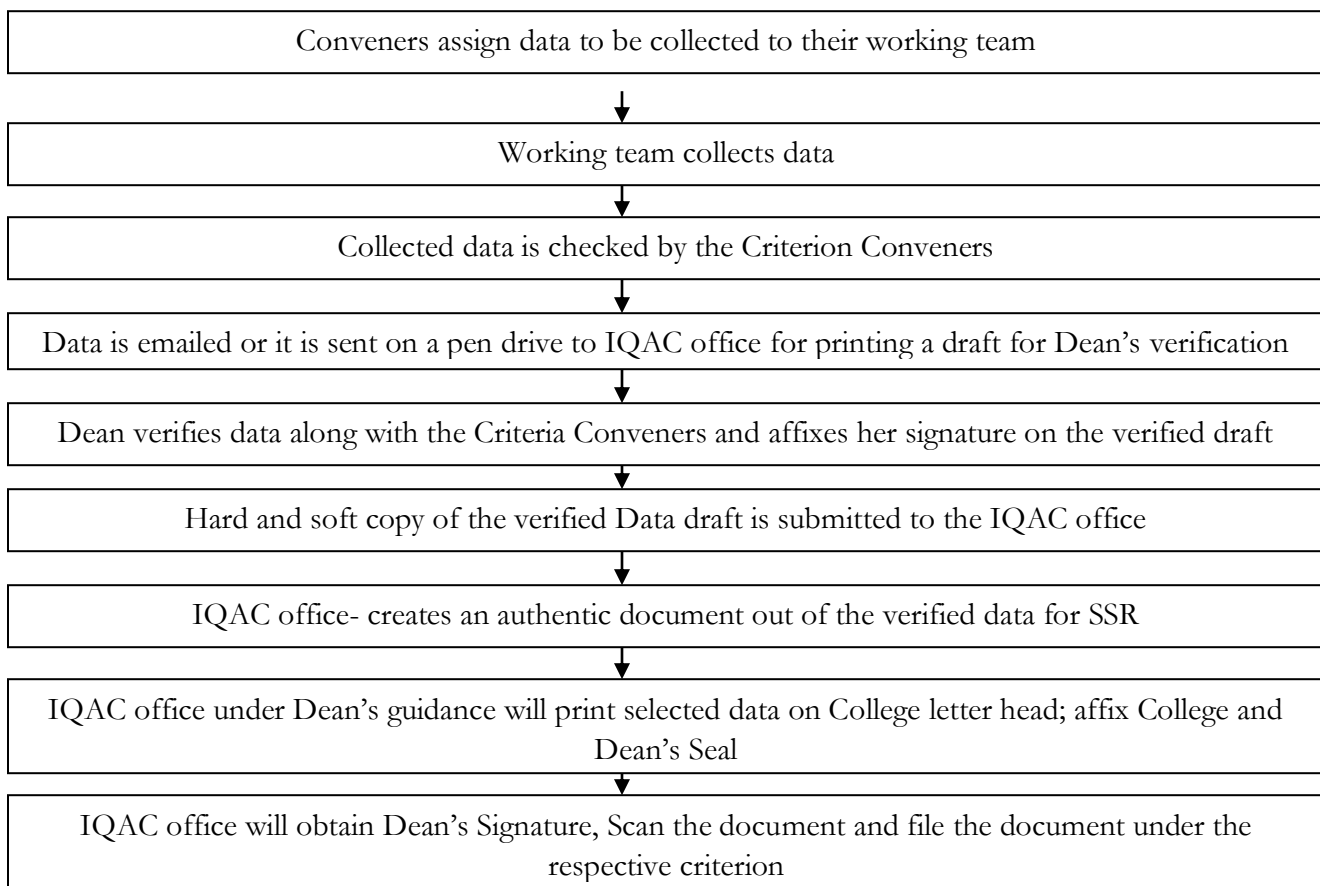
The Chairperson welcomed the conveners and went through the minutes of the previous meeting held on 28.05.2021. It was **passed by Mrs. Alice Sony, Convener, Criteria III and seconded by Ms. Manoranjitham S, Convener, Criteria II**

Matters arising from the previous minutes

21/IQ/07/05/21- The Chairperson informed that Dr. Nalini Principal, College of Nursing at SRM informed that electronic signature can be used on the Data to be submitted for SSR. However on cross checking with Dr. Prabha, Principal, College of Nursing at MGM, Navi Mumbai, it was found that the current Dean could attest on the documents to be submitted for SSR.

Agenda

27/IQ/04/06/21- Data submission procedure to IQAC office



The chairperson explained the stepwise flow of data submission. The Chairperson informed that the preliminary verification of data will be done by Ms. Margaret Manoharan, Addl. Deputy Dean and the final verification will be carried out by the Dean.

28/IQ/04/06/21- Data that seems duplicating itself among the criterion

The Chairperson emphasized that though the Data required may seem the same between 2-3 criteria it must be collated as per the criterion requirement. The chairperson directed the team to refer the latest manual on NAAC website for further clarification.

29/IQ/04/06/21- Other information:

The Chairperson gave the team an overview regarding the RTI Act (2005) and about NAAC's requirement of a self declaration form stating our compliance with the Act. It was informed that the declaration statement drafted by the IQAC office will be sent to Mr. Krishna, CMC Law consultant for suggestions.

30/IQ/04/06/21- Presentation of Key indicators

Dr. Manoranjitham S, Convener, Criterion II presented Key indicator 2.4

Mrs. Alice Sony, Convener, Criterion III presented Key indicators 3.3-3.5

Ms. Emily Daniel, Convener, Criterion V presented Key indicators 5.4

Ms. Shandril Immanuel, Convener, Criterion VII presented Key 7.1-7.3

The meeting adjourned at 3.15pm.

The next meeting was tentatively scheduled for the 11th of June, 2021 between 2.30-3.30pm.


09/6/2021

Ms. Anita Kiruba Jeyakumar

IQAC- Coordinator

College of Nursing, CMC, Vellore


Dean, College of Nursing
Christian Medical College,
Vellore - 632 004.

