

Alumni Association
College of Nursing, Christian Medical College, Vellore

Minutes of the Executive Committee

The Executive Committee meeting was held on 03/10/2023 at 11am in Board Room, College of Nursing, CMC, Vellore

Members present:

President	Dr. Vinitha Ravindran
Vice President	Dr. Mary Anbarasi Johnson
Secretary	Mrs. Bharathy R
Joint Secretary	Mrs. Priya Ranjani
Treasurer	Mrs. Angline Esther
Welfare Committee (Convenor)	Dr. Shirley David
Scholarship Committee (Convenor)	Dr. Christy Simpson(Virtual)
Standing committee (Nsg Supdt)	Mrs. Alice Sony

Special Invitee:

Mrs. Shandрила Immanuel: Deputy Dean, CON, CMC, Vellore

Members who were not present

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| 1. Joint Treasurer | Mrs. Angeline Jeyarani |
| 2. Workshop Committee (Convenor) | Mrs. Menaka Raghuraman |
| 3. Editorial Committee (Convenor) | Mrs. Deena David |
| 4. Editorial Committee (Co-Convenor) | Ms Deborah Snegalatha |

The meeting commenced at 11.00am. The Chairperson, Dr. Vinitha Ravindran, welcomed the members for the meeting and offered opening prayer

Agenda

06/EC/03/10/23 - Welcome of new office bearers:

The Chairperson, Dr. Vinitha Ravindran started the meeting by thanking Dr. Vathsala Sadan, Dr. Chellarani Vijayakumar, Mrs. Alice Augustine, Mrs. Regina Xavier and Ms. Sumathi for their valuable contributions to the alumni office and also welcomed the new executive members Dr. Shirley David, Welfare Committee Convenor, Dr. Christy Simpson, Scholarship Committee Convenor, Mrs. Bharathy, Secretary and Mrs. Priya Ranjani, Joint Secretary.

07/EC/03/10/23 - Matter arising from previous minutes:

Mrs. Bharathi read the minutes of the Executive Committee meeting held during the Alumni Reunion on 04.08.2023. Dr. Shirley David suggested that the pages of the minutes to be numbered and duly signed by the secretary.

08/EC/03/10/23 - Alumni Award

Dr. Vinitha Ravindran informed that the Alumni Award Nominee will first be suggested by the alumni and then will be brought up in the EC meeting. Dr. Christy Simpson suggested that the criteria for selecting the

Alumni Awardee should be revised. As the criteria for the selection of awardee is already given in the criteria as per Bylaws the members suggested to include specific clarification in the criteria for clarity.

The clarifications to be included are as follows:

1. Senior Alumni denotes those with a minimum of 25 years of service.
2. Worked within India, excludes the short study leave and sabbatical leave abroad.
3. Worked in the Mission hospitals or needy areas in India
4. Given an outstanding contribution to necessary education, administration, profession and the community at large

Dr. Vinitha also mentioned that they can be rated on a scale of 3 in all these criteria. Nomination can be done by another alumni and self-nomination is not allowed. It was decided that a standard nomination proforma will be sent to all alumni individually/ groups from the alumni office. An ad hoc committee will look at nominations and will select the awardee. Award will be awarded with citation at the graduation ceremony but the awardee response can be done at the alumni reunion.

09/EC/03/10/23 - Alumni Reunion 2024

In the previous General Body meeting it was decided that the Alumni Reunion for 2024 will be held on 12.07.2024 in Scudder Auditorium, Bagayam. For the upcoming reunion we will have inauguration, Deans Report, Director's report and secretary's report. In the Business Session the Obituaries will be presented, remembered and prayers will be offered for their families. After which, the Treasurer's report will be presented, the reports to be send as soft copy before the reunion along with the alumni newsletter. Discussions on the financial needs and later the honoring batch can be called batchwise for distribution of mementos.

Afternoon session, will have entertainment program from 2.00 to 4.00 pm by the special batches 20th, 25th, 30th, 35th, 40th, 45th, 50th and more than 51 years. The special batches can be honored by the sash or a crown for the day. From 4.00 to 4.30 pm high tea can be arranged, with continuation of senior students' interaction with the selected alumni.

The following tentative programme was presented and approved.

Morning Session:

Inauguration:

- Welcome & Prayer
- Director's Report

Coffee Break

Business Session

- Obituaries Presentation & Prayer
(Reports will be circulated as hardcopy to alumni members)
- Nursing Superintendent's Report
- Dean's Report

- Secretary's Report
- Treasurer's Report
- Discussion of Financial Needs
- Batch wise memento distribution for Honouring batch

Afternoon Session:

- Entertainment program batches 20th, 25th, 30th, 35th, 40th, 45th, 50th and 51 & more.
- High tea
- Senior Students' interaction with Global Alumni Representatives.

It was suggested to invite the final year students for the inauguration and all the students for the entertainment programme.

The chairperson expressed that the takes for the onsite alumni workshop has reduced much and therefore it was decided to have one or two online workshops per year from this year onwards instead of the regular post reunion onsite workshop.

10/EC/03/10/23 - Alumni Welfare Activity

There was a suggestion to raise the welfare amount to Rs.7500/-. Dr. Shirley David and Dr. Christy Simpson also suggested on supporting the retired alumni who get meagre pension. The chairperson informed about administrations' plan to revise the pension and also assured to do the needful as per the welfare guidelines. Visiting elderly alumni and visiting those who were admitted in CMC Hospital were Suggested by Dr. Shirley David. The Chairperson assumed that these activities will be continued as before by the members. It was also informed that all alumni who are admitted are given a get well soon card and members to attend funerals of alumni as much as possible.

Supporting needy PBBS N students financially was also discussed but no specific discussion was made.

11/EC/03/10/23 - Treasurer's Report

Mrs. Angeline Esther, the Treasurer Alumni Association presented the treasurer's report. Suggestion to increase the subscription from Rs. 300 to Rs. 1000/- which was accepted by the committee members. Dr. Christy Simpson suggested to intimate to all our alumni about contributions and donations for scholarship through the newsletter and social media. Dr. Vinitha informed that the final date for submitting details for scholarship will be January.

The meeting came to an end at 12.50 pm by a word of thanks by the President, Dr. Vinitha Ravindran.



Mrs. Bharathy R
Secretary
Alumni Association
College of Nursing,
CMC, Vellore.



Dr. Vinitha Ravindran,
Dean & President
Alumni Association
College of Nursing
CMC, Vellore.

Alumni Association
College of Nursing, Christian Medical College, Vellore

Minutes of the Executive Committee

The Executive Committee meeting was held on 10.02.2022 at 10am virtually via Zoom Platform.

Members present

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| 1. Dr.Vathsala Sadan | : President |
| 2. Mrs. Alice Sony | : Vice-President |
| 3. Dr. Chellarani Vijayakumar | : Convenor, Scholarship Committee |
| 4. Mrs. Alice Augustine | : Convenor, Welfare Committee |
| 5. Dr.Bala Seetharaman | : Nursing Superintendent |
| 6. Mrs. Deena David | : Convenor, Editorial Committee |
| 7. Mrs. Regina Xavier | : Secretary |
| 8. Ms. Sumathy J | : Joint Secretary |
| 9. Mrs. Rebecca Sumathy Bai | : Convenor, Workshop Committee |
| 10. Mrs. Reena Santhosh | : Treasurer |
| 11. Mrs. Angelin Esther | : Joint Treasurer |

The meeting commenced at 10 am. The Chairperson, Dr. Vathsala Sadan offered opening prayer and welcomed the members for the meeting. She shared the agenda for the discussion. She presented the minutes of the previous executive committee meeting which was held on 16.04.2021.

Matters arising from previous minutes:

Dr. Chellarani suggested that Ms. Porkodi, our Alumni who is presently medically unfit to continue as nurse can be give employment in CMC in Non-Medical posts in the previous Executive Committee Meeting. Dr. Vathsala Sadan briefed the members that she was assessed and presented in the Medical Board meeting. Based on the report she was referred to PMR. She had physical and functional assessment and was recommended that she has functional limitation and can be given voluntary job. Now she has started earning by medical coding and she refused to take the job due to difficulty in travelling and her brother has become bedridden and needs constant physical support of her mother. Dr.Chellarani suggested that she can be supported by welfare committee with money based on the availability of income in welfare committee.

Report of Global, National Representative's meeting:

Dr.Vathsala Sadan informed the members that National Representative's meeting was held on 01.02.2021 virtually. It was attend by 14 National representatives. They introduced themselves and enthusiastically participated in meeting. They suggested that a whatsapp group need to be formed for better networking and to report their state wise alumni activity to the office bearers of alumni association. The Global representatives meeting were held on Dec 7th 2021 virtually and were attended by 8 representatives. Both the meetings were held to emphasize on

better networking between alumnus, Virtual alumni reunion on March 26th 2022 and celebration of 75th year of B.Sc Nursing programme.

Report of Kuwait Alumni meeting (04.02.2022):

The alumnus of Kuwait requested for online continuing education programme from college of nursing, CMC, Vellore. They were requesting for certified online courses with hands on experience in college. Dr. Vathsala Sadan invited them for virtual alumni reunion on 26th march 2022.

Heritage Centre in College of Nursing:

Portfolio of old College of Nursing, development of college of nursing and the contribution of our pioneers can be displayed for the visitors. Archives of recorded videos of the retired faculty can be stored as an inspiration and information for future alumni.

Treasurer's Report:

The treasurer Mrs. Reena Santhosh presented the report. She informed the members that interim audit was done from 25.10.2019 to 31.3.2021 before shifting of accounts from CON Alumni Association to CMC Vellore Association. She suggested to members that 15% of membership money goes to building fund which is not utilized effectively and this contribution can be reduced to 5% and 10% can be shifted to welfare fund A/C No 22E674. It was suggested to keep only Rs.5 lakhs in the DF.CON Alumni Association special fund (A/C No: 22C255) and transfer the remaining amount to scholarship fund (A/C No:22E672). Endowment interest account number to be provided for the Nursing Alumni building endowment fund (A/C No: 22E673) these suggestions were agreed by executive members. Dr Chellarani Vijayakumar suggested on supporting Ms. Porkodi with minimum amount of Rs. 4000/ per month and it was decided to support the family of Ms. Porkodi with Rs.5000 per month. Members felt that donation can be welcomed towards the welfare fund during virtual alumni meet

Pitman Taylor Scholarship Applications (2021-2022):

There were 20 applicants for Pitman Taylor scholarship from MSc and PBBSsc students. There were 7 applicants from MSc Nursing Ist year, 5 applicants from PBBSsc Iyr and 8 applicants from PBBSsc IIInd yr students. After a detailed screening, committee members agreed to sanction scholarship to the following students.

M.sc(N) I year – Nil

PBBSsc – II year

1. Ms. Sharmili S
2. Ms. Lavanya P
3. Ms. Keerthana B
4. Ms. Vignesh G
5. Ms. Ponmani S

Other scholarships

1. Ms. Hepzibah Sweety S PBBSc II year (Mrs. Alice Augustine)
2. Ms. Ilavarasi PBBSc II year (Mrs. Alice Augustine)
3. Ms. Latha S PBBSc II year (TNAI)
4. Ms. Sabitha.R PBBSc I year (TNAI)
5. Ms. Leena R PBBSc I year (NL)

Virtual Alumni Reunion:

Members were informed by Dr. Vathsala Sadan that the reunion will be held on 26 March 2022 around 5pm through Zoom platform. In Commemorating the golden jubilee celebration of BSc Nursing programme there is expectation of more participants. The members will have to make prior registration to attend the virtual alumni meet which will facilitate in dividing groups for break up room discussion

Alumni award Nominees:

Members were informed by Dr. Vathsala Sadan that Alumni awardees for Graduation 2019 are Mrs. Helen Rajamanickam and Mrs. Lalitha Puroshothaman as nominated by committee members in EC meeting held on 19.12.2019. Nomination for alumni awardees was proposed for Graduation ceremony of batches 2020 and 2021. For 2020 batch graduation ceremony Extramural alumni Mrs. Cheryl Susan Tada was nominated as Alumni awardee.

Alumni representative to CMC council:

Mrs. Ananda Chandran and Mrs. Jebamani Augustine name were suggested as alumni representative for June 2022 CMC council

Recent Updates of College of Nursing activities:

NAAC accreditation progress was explained to members. Dr. Vathsala explained members about revamping of CON website. She informed the members that as ASHA grant is time bound and as the facilities are not shifted from A9 wards due to COVID pandemic skill labs in college of Nursing are identified to function as simulation labs. Dr. Vathsala asked for suggestions to name the simulation lab. There was a suggestion to name each specialty lab with pioneers of that department

Closing Prayer:

Meeting came to an end with prayer by Mrs. Alice Sony.

Vathsala

Dr. Vathsala Sadan
President
Alumni Association,