



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	College of nursing, Christian Medical College, Vellore
• Name of the Head of the institution	Dr. Vinitha Ravindiran
• Designation	Dean
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04162287001
• Alternate phone No.	04162287001
• Mobile No. (Principal)	8122714847
• Registered e-mail ID (Principal)	deancon@cmcvellore.ac.in
• Alternate Email ID	naac.deancon@cmcvellore.ac.in
• Address	Ida Scudder Road, Vellore
• City/Town	Vellore
• State/UT	Tamil Nadu
• Pin Code	632004
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Private				
• Name of the Affiliating University	The Tamil Nadu Dr.MGR Medical University, Chennai				
• Name of the IQAC Co-ordinator/Director	Ms. Anita Kiruba Jeyakumar/ Dr. Manoranjitham S				
• Phone No.	04162287028				
• Alternate phone No.(IQAC)	04162287003				
• Mobile No:	9585171589/ 9843195246				
• IQAC e-mail ID	naac.deancon@cmcvellore.ac.in				
• Alternate e-mail address (IQAC)	deancon@cmcvellore.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)					
4.Was the Academic Calendar prepared for that year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.05	2023	14/02/2023	13/02/2028
6.Date of Establishment of IQAC	24/03/2020				
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • (Please upload, minutes of meetings and action taken report) 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>a. Conducted a Regional level Quality Assurance Conference in May 2023 b. Mentor- Mentee Meeting Format designed by IQAC and Approved by Dean July 2023 c. Curriculum Committee Meeting Minutes Format designed by IQAC and Approved by Dean in July 2023 d. Criteria to identify slow performers designed by IQAC and Approved by Dean in Nov 2022 e. Composition of IQAC redefined as per NAAC guidelines on 22.02.2023</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).		

Plan of Action	Achievements/Outcomes
Create and implement a Calendar for Continuous internal Evaluation (Term Tests)	It is in the pipeline
Course Codes to introduce.	Course Codes introduced and is being used
Feedback mechanism purely based on the syllabus and its transaction from students, Teachers, Employers, Alumni.	A google form has been created and will be sent out to all the stakeholders at the end of this academic year.
Mechanism of the feedback process to be written as a protocol.	Written protocol is underway
Analysis and action taken report of the feedback to be introduced	Analysis of the feedback is being done every academic year. from henceforth documentation of the action taken
Mentor and Mentee programme- introduce to all level's students	Will be initiated
Outcome Based Evaluation process- PO, PSO, CO	Underway
Training programme for non-teaching staff (atleast twice a year-to be organized)- need to be organized by the institution.	Monthly sessions for Non-Teaching staff has been initiated and one session is completed . Bi- weekly sessions for teaching staff will be continued.
Refreshers Courses for Faculty & Tutors on Nursing Procedures and protocols	Will be continued as per pan
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil
14.Does the Institution have Management Information System?	Yes
<ul style="list-style-type: none"> If yes, give a brief description and a list of modules currently operational 	
<p>A Management Information Center (MIC) in a nursing college plays a crucial role in gathering, organizing, and disseminating information to support decision-making and administrative functions. Here are some key components and functions that a Management Information Center in a nursing college may include:</p> <p>Data Collection and Analysis: Gather data related to student enrollment, faculty information, academic performance, and other relevant metrics. Analyze data to identify trends, patterns, and areas for improvement.</p> <p>Student Information System: Maintain a comprehensive student information system that includes details about enrollment, attendance, grades, and other academic records. Provide support for student registration, course selection, and graduation requirements.</p> <p>Faculty Information System: Manage faculty information, including qualifications, teaching assignments, research activities, and professional development. Facilitate the scheduling of classes and faculty workload management.</p> <p>Financial Management: Track and manage financial data related to the nursing college's budget, expenditures, and funding sources. Generate reports for budget planning, forecasting, and auditing purposes.</p> <p>Resource Allocation: Assist in the allocation of resources, including classrooms, laboratories, and equipment. Optimize resource usage based on demand and availability.</p> <p>Performance Metrics: Develop and monitor key performance indicators (KPIs) to assess the overall performance of the nursing college. Generate reports to evaluate program effectiveness and student outcomes.</p> <p>Accreditation Support: Assist in the preparation of documentation and reports required for accreditation processes. Ensure compliance with accreditation standards and facilitate the collection of necessary data.</p> <p>Decision Support: Provide decision-makers with timely and accurate information to support strategic planning and policy development. Present data in a format that is accessible and understandable for various stakeholders.</p> <p>Technology Infrastructure: Maintain and upgrade the information technology infrastructure, including databases, software applications, and networking systems. Ensure data security and privacy compliance.</p> <p>Training and Support: Provide training and support to faculty and staff on the effective use of</p>	

information systems. Address any issues or concerns related to information management. Communication Hub: Serve as a central hub for communication between different departments within the nursing college. Facilitate collaboration and information exchange. Implementing and maintaining an effective Management Information Center requires collaboration between IT professionals, administrators, and faculty members. Regular assessments and updates are essential to adapt to changing needs and technological advancements in education and information management

15.Multidisciplinary / interdisciplinary

Our college is affiliated with the Tamil Nadu Dr. MGR Medical University, Chennai, and our courses are recognized by the Indian Nursing Council (INC). These provide us with a road map for us to deliver the designed curriculum. INC has revised its syllabus, which we believe is in line with the NEP -2020. Our university has permitted us to adopt the revised syllabus for the academic year 2022-23, which we will implement. However, Nursing being an art and science has already included multidisciplinary and interdisciplinary courses for the overall development of our students. Subjects like Anatomy, Physiology, Biochemistry, Biophysics, Microbiology, Pathology, Computer, and genetics are interdisciplinary and are already included in the nursing curriculum.

16.Academic bank of credits (ABC):

We understand the strength of the Academic bank of Credit as per NEP-2020, to facilitate multiple entries and exit points in their academic programs. We understand that the revised INC regulation has incorporated it, which has been adopted by our institution for the academic year 2022-2023

17.Skill development:

Nursing and skill cannot be disintegrated. As of now, the professional skills of the student nurses are developed at the patient's bedside. The students (UG & PG) are exposed to the real clinical setting at our hospital. A well-planned clinical rotation enhances this experience for student nurses. The procedures are demonstrated by the tutors either in the skill lab or in the clinical areas and they perform them on the patients under the direct supervision of their tutors and nursing faculty. All procedures that are taught to the nursing students are as prescribed by the Tamil Nadu Dr. MGR medical university, and the Tamil Nadu Nurses and Midwives council. Our college has the state of the art simulation lab for training our nursing students. This facility was inaugurated in Jan, 2023. Our stimulation lab houses high fidelity

manikins and ensures that our students are well equipped with basic and advanced nursing skills prior to entering the clinical area. This facility also aims at improving the confidence level of students to deliver quality patient care.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our students are exposed to the clinical setting from the beginning of their student life. Our parent hospital attracts patients from all the states of our country; hence, students are continuously placed in a situation to learn more than one language to communicate with them. In their first year, formal classes are conducted for them to learn spoken Tamil, Hindi, and Bengali. Also, our students are from across the nation so, it becomes an important task for us to preserve and promote India's culture. National days of importance are observed, and cultural programs are encouraged to keep them reminded about the rich heritage of our nation. Most of our faculty are fluent in speaking more than two Indian languages. Doubts are clarified in the language of their understanding. Slow learners especially are coached in their language to make concepts clear.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The objectives set out in the NEP on OBE are Competency, standards, benchmarks, and attainment of targets. In addition to this, the OBE incorporates three elements Theory of education, A systematic structure of education, and a specific approach to instructional practice. Our college is prepared to fulfill the objectives and achieve the target as per the structural curriculum provided by our affiliating university.

20.Distance education/online education:

At our college, we have a Lecture Hall that is with ICT-enabled tools. These are used for running online short courses and for conducting national and international virtual meetings, conferences, and workshops. At present we have a Continuing Nursing Education department that innovates and explores this aspect. We have also piloted a few distance courses through this department. Many small remote hospitals have benefited from this facility and through the piloted course.

Extended Profile

1.Student

2.1

551

Total number of students during the year:						
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
2.2	Number of outgoing / final year students during the year:	176				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
2.3	Number of first year students admitted during the year	175				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
2.Institution						
4.1	Total expenditure, excluding salary, during the year (INR in Lakhs):	125983.34374				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
3.Teacher						
5.1	Number of full-time teachers during the year:	106				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
5.2	Number of sanctioned posts for the year:	109				
<table border="1"> <tr> <th>File Description</th> <th>Documents</th> </tr> <tr> <td>Data Template</td> <td>View File</td> </tr> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum planning, delivery and evaluation through a well defined process as prescribed by the respective regulatory councils and the affiliating University.

The curriculum for the Nursing program offered by our college is planned, delivered, and evaluated according to the curricular framework stipulated by the INC and the university affiliated with. Our curriculum committee meets once at the beginning of every academic year, to draft and approve the plans for the year. The suggestions proposed by the HoD/HoU, action taken, and the follow-up measures are incorporated in the blueprint, and documented as minutes. Based on this blueprint, a timetable is scheduled. Class teachers draw up a detailed Course outline and design a lesson plan. The content is delivered effectively using appropriate teaching methods and aids. All levels of students are rotated between clinical areas as per requirements. The curriculum is enriched through various innovative teaching -learning activities. Unit tests are conducted by the subject teachers. Slow performers are identified and coached. Students are evaluated using a structured proforma in the clinics. A weekly department meeting is conducted in the clinical areas to review and plan clinical teachings. The Dean meets the HoD periodically to discuss about student learning. A record of the internal marks and attendance is maintained. Revision classes are conducted, and preparatory leaves are given before the final University examination.

File Description	Documents
Minutes of the meeting of the college curriculum committee	https://concmc.org/wp-content/uploads/2023/12/CURRICULAM-COMMITTEE-MEETING-1.pdf
Any other relevant information.	https://concmc.org/wp-content/uploads/2023/12/MASTER-PLAN-2022-23.pdf

1.1.2 - Number of fulltime teachers participating in BoS /Academic Council of Universities during the year. (Restrict data to BoS /Academic Council only)

4

File Description	Documents
Details of participation of teachers in various bodies(Data Template)	View File
Scanned copies of the letters supporting the participation of teachers	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of inter-disciplinary / inter-departmental courses /training across all the Programmes offered by the College during the year

1.2.1.1 - Number of courses offered across all programmes during the year

49

File Description	Documents
List of Interdisciplinary /interdepartmental courses /training across all the programmes offered by the College during the year	View File
Minutes of relevant Academic Council/BoS meetings	View File
Institutional data in prescribed format (Data Template)	View File
Any other relevant information	No File Uploaded

1.2.2 - Number of students enrolled in subject-related Certificate/ Diploma / Add-on courses as against the total number of students during the year

551

File Description	Documents
Details of the students enrolled in subject-related	View File
Certificate/Diploma/Add-on courses	View File
Any other relevant information	View File

1.3 - Curriculum Enrichment

1.3.1 - The Institution integrates cross-cutting issues relevant to gender, environment and sustainability, human values, health determinants, Right to Health and emerging demographic issues and Professional Ethics into the Curriculum as prescribed by the University / respective regulative councils

1. Gender Sensitization:

- Students are exposed to the concept of gender throughout the curriculum.
- Sensitization to the needs of vulnerable populations is integrated into various courses.
- Students engage in awareness programs on topics like women empowerment and child abuse.
- Participation in seminars, workshops, and conferences on women's health is encouraged.

2. Environment and Sustainability:

- Initiatives by the youth Red Cross unit promote awareness of World Earth Day, Water Day, and Forest Day.
- Students actively engage in reducing plastic use, environmental sanitation, water conservation, and pollution control.
- An additional course on Environmental Science is offered to second-year BSc Nursing students.

3. Human Values:

- Education at CONCMCV is intertwined with human values and a commitment to service.
- Cultural programs are organized throughout the year to encourage positive personality development and instill a strong value system.

4. Health Determinants:

- Health camps and education programs are conducted to raise awareness in the community.
- Students actively contribute by creating pamphlets and info sheets to promote the right to health.

5. Professional Ethics:

- The mission of CONCMCV is to develop compassionate, professionally excellent, and ethically sound individuals.
- The goal is to produce socially resourceful and humane nurses who can contribute positively to health teams and communities.

File Description	Documents
List of courses with their descriptions	https://concmc.org/wp-content/uploads/2023/12/1.3.1-CROSS-CUTTING-ISSUES.pdf
Any other relevant information	<u>NIL</u>

1.3.2 - Number of value-added courses offered during the year that impart transferable and life skills

5

File Description	Documents
Number of value-added courses offered during the year that impart transferable and life sk	View File
List of-value added courses (Data template)	View File
Any other relevant information	No File Uploaded

1.3.3 - Number of students enrolled in the value-added courses during the year

551

File Description	Documents
List of students enrolled in value-added courses (Data template)	View File
Any other relevant information	No File Uploaded

1.3.4 - Number of students undertaking field visits/Clinical / industry internships/research projects/industry visits/community postings (data for the academic year)

551

File Description	Documents
Any other relevant information	No File Uploaded
List of programmes and number of students undertaking field visits/internships/research projects/industry visits/community postings (Data template)	View File
Total number of students in the Institution	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders Students Teachers Employers Alumni Professionals

B. Any 3 of the above

File Description	Documents
Stakeholder feedback reports as stated in the minutes of meetings of the College Council /IQAC/ Curriculum Committee	View File
URL for feedback report	https://concmc.org/wp-content/uploads/2023/12/8.1.1-STUDENT-FEEDBACK-ON-LAB-FACILITIES.pdf
Data template	View File
Any other relevant information	No File Uploaded

1.4.2 - Feedback on curricula and syllabi obtained from stakeholders is processed in terms of: Options (Opt any one that is applicable): Feedback collected, analyzed and action taken on feedback besides such documents made available on the institutional website Feedback collected, analyzed and action has been taken Feedback collected unanalyzed Feedback collected E. Feedback not collected

B. Any 3 of the Above

File Description	Documents
URL for stakeholder feedback report	https://concmc.org/wp-content/uploads/2023/12/8.1.1-STUDENT-FEEDBACK-ON-LAB-FACILITIES.pdf
Action taken report of the Institution on the feedback report as stated in the minutes of meetings of the College Council/IQAC	View File
Any other relevant information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Due consideration is given to equity and inclusiveness by providing reservation of seats to all categories during the admission process.

2.1.1.1 - Number of seats filled against seats reserved for various categories as per applicable reservation policy during the year

179

File Description	Documents
Copy of letter issued by State Govt. or and Central Government (which-ever applicable) Indicating there served categories to be considered as per the GO rule (translated in English)	No File Uploaded
Final admission list published by the HEI	View File
Admission extract submitted to the state OBC, SC and ST cell every year.	No File Uploaded
Annual Report/ BOM report/ Admission report duly certified by the Head of the Institution	View File
Information as per data template	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled in for the various programmes as against the approved intake

File Description	Documents
Relevant details certified by the Head of the Institution clearly mentioning the programs that are not covered under CET and the number of applications received for the same	No File Uploaded
Any other relevant information	No File Uploaded
Data template	View File

2.1.3 - Number of Students enrolled demonstrates a national spread and includes students from other states

2.1.3.1 - Number of students from other states; during the year

83

File Description	Documents
Total number of students enrolled in th	View File
E-copies of admission letters of the students enrolled from other states	View File
Institutional data in prescribed format (Data template)	View File
Any other relevant information	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The Institution assesses the learning levels of the students, after admission and organizes special Programmes for advanced learners and slow performers The Institution: Follows measurable criteria to identify slow performers Follows measurable criteria to identify advanced learners Organizes special programmes for slow performers Follows protocol to measure student achievement

A. All of the Above

File Description	Documents
Any other relevant information	No File Uploaded
Criteria to identify slow performers and advanced learners and assessment methodology	View File
Details of special programmes for slow performers and advanced Learners	View File
Student participation details and outcome records	View File

2.2.2 - Student - Fulltime teacher ratio (data for the academic year)

Number of Students	Number of Full Time Teachers
175	106

File Description	Documents
List of students enrolled in the preceding academic year	View File
List of full time teachers in the preceding academic year in the college	View File
Institutional data in prescribed format (data templates)	View File
Any other relevant information	No File Uploaded

2.2.3 - Institution facilitates building and sustenance of innate talent /aptitude of individual students (extramural activities/beyond the classroom activities such as student clubs, cultural societies, etc)

The Student Nurses' Association of College of Nursing, Christian Medical College, Vellore, is one of the active units in the state of Tamil Nadu. The unit regularly participates in the biennial SNA meetings both at the state and national levels. Currently, one of our students is the State SNA program committee Chairperson for the year 2023-25.

SOCIAL ACTIVITIES The NSS unit of our college is recognized as a 'Best Unit' in the district. The Youth Red Cross unit is also active and they conduct health awareness rallies, plant trees across the campus, conduct debates on social problems, and conduct regular blood donation camps. These two units focus on activating a sense of social responsibility among our students.

CULTURAL ACTIVITIES The innate potentials and talents of our students are tapped and opportunities are given to showcase them not only across the institution but across the nation. Triggering their creativity keeps them engaged and enriched.

SPORTS & GAMES Teamwork makes a dream work. We encourage our students to participate in individual and team games. An annual sports meet is conducted and a house spirit is kindled among the students to keep them energized and active.

FUNDRAISING ACTIVITIES Our SNA unit is financially sufficient as they raise their funds depending on that year's need. They conduct class sales (Mini Sale) and also an annual sale (Grand Fest). They compete to raise funds for their association

File Description	Documents
Appropriate documentary evidence	https://concmc.org/wp-content/uploads/2023/12/2.2.3-DOCUMENTARY-EVIDENCES-FOR-BUILDING-AND-SUSTENANCE-OF-INNATE-TALENTS-STUDENTS-2.pdf
Any other relevant information	https://concmc.org/ycrc/

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods are used for enhancing learning experiences by: Experiential learning Integrated/inter disciplinary learning Participatory learning Problem solving methodologies Self-directed learning Patient-Centric and Evidence-Based Learning Learning in the Humanities Project-based learning Role play

The College of Nursing is dedicated to cultivating a rich and holistic learning environment for its students. Through a variety of innovative teaching methodologies, the institution aims to impart theoretical knowledge and foster practical skills of the nursing profession. Students engage in experiential learning with live patients in clinical settings, allowing them to apply theoretical concepts to real-world scenarios.

Research projects, both individual and group-based, enhance analytical skills and promote a culture of inquiry among students. Opportunities to develop teaching and managerial skills in clinical, classroom, and community settings prepare students for multifaceted roles in their future careers. Collaborative learning from medical experts across diverse departments enriches their understanding of

nursing care within a broader healthcare context.

Interactive and participatory methods, such as brainstorming, blended learning, presentations, and role-playing, contribute to active student engagement and deeper comprehension of concepts. The incorporation of humanities, visits to old age homes, and engagement in social service activities reflect the institution's commitment to instilling values and social responsibility. Sensitivity to crucial topics like bioethics, gender equity, stress management, human rights, and health awareness is woven into the fabric of all programs and levels, emphasizing a comprehensive and compassionate approach to nursing education.

File Description	Documents
Learning environment facilities with geo tagged photographs	View File
Any other relevant information	View File

2.3.2 - Institution facilitates the use of Clinical Skills Laboratory / Simulation Based Learning
The Institution: Has Basic Clinical Skills / Simulation Training Models and Trainers for skills in the relevant disciplines. Has advanced simulators for simulation-based training Has structured programs for training and assessment of students in Clinical Skills Lab / Simulation based learning. Conducts training programs for the faculty in the use of clinical skills lab and simulation methods of teaching-learning

A. All of the Above

File Description	Documents
List of clinical skills models	View File
Geo tagged photographs of clinical skills lab and simulation centre	View File
List of training programmes conducted in the facilities during the year	View File
Any other relevant information	No File Uploaded

2.3.3 - Teachers use ICT-enabled tools for effective teaching and learning process including online e-resources

ICT-enabled tools are used for the teaching and learning process. LCD projectors and public announcement systems are installed in all the classrooms to enhance communication. Each classroom has a podium to place the laptops for teaching. Teachers use EBSCO host, Pubmed, CINHAL, Google Scholar, e-books, e-journals, and other e-resources as reference tools. These resources are translated as PowerPoint presentations for classes. The entire campus is Wi-Fi enabled. All computers are connected to the intranet. Computers are available for student and faculty use. Statistical software such as SPSS, EPIDATA, and REDCAP are being used by students and faculty for data entry and analysis. Computer-assisted learning is enhanced through e-learning facilities for students. Moodle platform is used for short-term courses on stoma care and peritoneal dialysis and for conducting OSCE for PG students. There are three smart classrooms with interactive boards. Online quizzes, polls, and assignments are regularly scheduled to record the feedback of the students. Students use tablets and Android phones for the latest scientific information and research out-come to enhance their knowledge base and in the research domain. Flippity, word wall, slido, word cloud, and centimeter, are a few gaming software used to keep the students engaged during the class and to make the learning concrete.

File Description	Documents
Details of ICT-enabled tools used for teaching and learning	https://concmc.org/wp-content/uploads/2023/12/A.-DETAILS-OF-ICT-ENABLED-TOOLS-USED-FOR-TEACHING-AND-LEARNING.pdf
List of teachers using ICT-enabled tools (including LMS)	https://concmc.org/wp-content/uploads/2023/12/B.-LIST-OF-TEACHERS-USING-ICT-ENABLED-TOOLS-INCLUDING-LMS.pdf
Webpage describing the “LMS/ Academic Management System”	https://concmc.org/wp-content/uploads/2023/12/C.-WEBPAGE-DESCRIBE-THE-LMS-ACADEMIC-MANAGEMENT-SYSTEM.pdf
Any other relevant information	https://concmc.org/short-courses-and-modules/

2.3.4 - Student :Mentor Ratio (preceding academic year)

Number of Mentors	Number of Students
1	5

File Description	Documents
Details of fulltime teachers/other recognized mentors and students	View File
Any other relevant information	No File Uploaded

2.3.5 - The teaching learning process of the institution nurtures creativity, analytical skills and innovation among students

The integration of multimedia and innovative teaching methodologies at our institution aims to create a dynamic and engaging learning environment. In addition to traditional chalk-and-talk lectures, classrooms are equipped with modern tools such as Liquid Crystal Display (LCD) projectors, flannel boards, charts, models, and overhead projectors. These tools facilitate interactive lectures, demonstrations of animations, PowerPoint presentations, and engaging discussions, promoting a comprehensive understanding of course content.

Interactive teaching-learning activities in classrooms involve thought-provoking and problem-solving sessions, encouraging students to actively participate in their education. Teachers employ innovative projects, research-related presentations, seminars, symposiums, and panel discussions to enhance students' creative and analytical skills.

Simulation-based education is a key component, with teachers trained to utilize sophisticated simulators in the campus simulation lab. This approach allows students to practice and refine their skills in a controlled environment before applying them in real-life clinical settings. Teachers create creative scenarios to assess students' analytical capacity and problem-solving abilities, providing valuable feedback for skill improvement.

Laboratory settings in each department are well-equipped with mannequins and dummies, providing students with hands-on practice of basic skills before entering the clinical area. The Anatomy laboratory of the medical college serves as a resource for learning different human body parts.

File Description	Documents
Appropriate documentary evidence	https://concmc.org/wp-content/uploads/2023/12/2.3.5-CLINICAL-TEACHING-1.pdf
Any other relevant information	NIL

2.4 - Teacher Profile and Quality

2.4.1 - Number of fulltime teachers against sanctioned posts during the year

109

File Description	Documents
Any other relevant information	No File Uploaded
List of fulltime teachers and sanctioned posts for year certified by the Head of the Institution (Data template)	View File
Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority (in English/ translated in English)	View File

2.4.2 - Number of fulltime teachers with Ph.D./D.Sc./D.Lit./ DM/M Ch/DNB in super specialities /other PG degrees (like MD/ MS/ MDS etc.) in Health Sciences for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils during the year

2.4.2.1 - Number of fulltime teachers with Ph.D/ D.Sc./ D.Lit./DM/ M Ch/ DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils. During the year data to be entered

4

File Description	Documents
List of fulltime teachers with Ph.D/D.Sc./D.Lit./DM/MCh/DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc..) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils /Affiliating Universities and the number of fulltime teachers for the year	View File
Copies of Guide-ship letters or authorization of research guide provided by the university	View File
Any other relevant information	No File Uploaded

2.4.3 - Total Teaching experience of fulltime teachers in number of years (data for the academic year)

1339.5

File Description	Documents
List of teachers including their designation, qualifications, department and number of years of teaching experience (Data Template)	View File
Any other relevant information	No File Uploaded

2.4.4 - Number of teachers trained for development and delivery of e-content / e-courses during the year

97

File Description	Documents
Reports of the e-training programmes	View File
e-contents / e-courses developed	View File
Year –wise list of full time teachers trained during the year	View File
Certificate of completion of training for development of and delivery of econtents / e-courses / Video lectures / demonstrations	View File
Web-link to the contents delivered by the faculty hosted in the HEI's website	View File
Any other relevant information	No File Uploaded

2.4.5 - Number of fulltime teachers who received awards and recognitions for excellence in teaching, student mentoring, scholarships, professional achievements and academic leadership at State, National, International levels from Government / Government-recognized agencies / registered professional associations / academies during the year

3

File Description	Documents
Institutional data in the prescribed format/ Data template	View File
e-copies of award letters (scanned or softcopy)	View File
Any other relevant information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation and ensures that it is robust and transparent

CONCMCV ensures its robustness and transparency in Continuous Internal Evaluation through the following ways. Tests are scheduled every 15 to 20 hours of class. Students are informed well ahead of time regarding the topic, date, and time of internal assessment examinations and it is conducted as per the planned schedule in the course outline. Continuous Internal evaluations are conducted under the direct supervision of the subject teachers. Answer papers are corrected within two weeks of the conduction of the test and answers are discussed when the papers are distributed. Mark list is signed

by the Head of the Department and submitted within one month of conduction of the examination. Marks are submitted to the Dean and entered in the mark register in the general office. Calculation of internal marks includes the tests conducted in each term, casestudies, projects, written assignments, and field visit reports Practical. A minimum of two practical examinations including the internal practical examination in each subject is conducted which includes 20% marks from OSCE. A minimum of three written tests per subject in each term is conducted.

File Description	Documents
Academic calendar	https://concmc.org/wp-content/uploads/2023/12/Calendar-2022-23.pdf
Dates of conduct of internal assessment examinations	https://www.tnmgrmu.ac.in/images/Syllabus-and-curriculum/Allied-Health-Sciences/bscnregulations2010ver2.pdf
Any other relevant information	<u>NIL</u>

2.5.2 - Mechanism to deal with examination-related grievances is transparent, time-bound and efficient. Provide a description on Grievance redressal mechanism with reference to continuous internal evaluation, matters relating to University examination for submission of appeals, providing access to answer scripts, provision of re-totaling and provision for reassessment within 100 - 200 words

Matters relating to university examination for submission of appeals.

1. Candidates of all the UnderGraduate and Post Graduate Courses are eligible to apply for a photocopy of the answer scripts.
2. Candidates have no right to claim any additional marks based on self-assessment compared with other examiner's marks / get it assessed by another teacher (s).
3. Revaluation of answer papers is not permissible as per University rules in force.
4. Application for a photocopy of answer sheets should reach the University within the stipulated date, which will be informed at the time of publication of results on the website
5. Applications received from the candidates directly by the

University will be summarily rejected and further communication will not be entertained.

6. Incomplete applications and applications received after the due date will be summarily rejected.

7. A Fee of Rs.1000/- (One thousand only) per paper may be remitted to the University through RTGS/NEFT towards the issue of a photocopy of the Answer Script for each paper. If the theory paper contains Section A & Section B or Paper I & Paper II, the fees should be paid separately for each A & B section or Paper I & Paper II.

File Description	Documents
Details of University examinations / Continuous Internal Evaluations (CIE) conducted during the last year	View File
Number of grievances regarding University examinations/ Internal Evaluation	View File
Any other relevant information	View File

2.5.3 - Reforms in the process and procedure in the conduct of evaluation/examination; including the automation of the examination system. Describe the reforms implemented in internal evaluation/ examinations with reference to the following within 100 - 200 words Examination procedures Processes integrating IT Continuous internal assessment system Competency-based assessment Workplace-based assessment Self assessment OSCE/OSPE

The following reforms have been made in the process and procedure of the conduct of exams from 2016-2020 The teaching and evaluation methodologies are revised based on the INC prescribed norms. Hence OSCE/OSPE was introduced in November 2017 and implemented during the academic year 2018-19.

1. Students must secure minimum of 50% for internal assessment in theory and practical examination independently and are only eligible to appear for the University Examination in March 2019.
2. The candidates who have completed the course of study but have not appeared for the University examination consecutively for more than 2 sessions, shall undergo a Refresher course for 6 months in the same institution in which he/she has last studied.
3. On completion of the Internship, an internal assessment mark of 100 marks should be sent to the University for inclusion in

the mark sheet from the academic year 2021.

4. English was made as the internal paper conducted at the college level and the mark has to be sent to the University to be included in the mark sheet in August 2019.
5. Change of question paper pattern for 75 marks (B.Sc and P.B.BSc program) due to time factor was introduced and implemented from the academic year 2019-2020.

File Description	Documents
Information on examination reforms	https://www.tnmgrmu.ac.in/index.php/examination.html
Any other relevant information	NIL

2.5.4 - The Institution provides opportunities to students for midcourse improvement of performance through specific interventions. Opportunities provided to students for midcourse improvement of performance through: Timely administration of CIE On time assessment and feedback Makeup assignments /tests Remedial teaching/ support

A. All of the Above

File Description	Documents
List of opportunities provided for the students for midcourse improvement of performance in the examinations	View File
Information as per Data template	View File
Policy document of midcourse improvement of performance of students	View File
Re-test and Answer sheets	View File
Any other relevant information	No File Uploaded

2.6 - Student Performance and Learning Outcomes

2.6.1 - The Institution has stated the learning outcomes (generic and programme-specific) and graduate attributes as per the provisions of the Regulatory bodies and the University; which are communicated to the students and teachers through the website and other documents

Following the deliberations and resolution by the curriculum

committee, the program outcomes, specific course outcomes, and the method of evaluation are communicated to the faculty through a common meeting. Students are also communicated about the same. During the orientation program, every year the class advisors and the subject teachers are provided with a handout on roles and responsibilities and are oriented to their course outcomes. The outcomes are laid in terms of cognitive, affective, and psychomotor domains. Clinical learning outcomes are shared with all the students on the initial day of postings. Each posting will have different outcome measures which are communicated to the students well ahead. Structured feedback is developed for every different year in a program which will include the weightage for every course and other curricular and co-curricular aspects. Students are asked to provide feedback every year and the same will be analyzed for the areas of improvement. The results are presented to the heads of the Departments, Class advisors, course coordinators, and class teachers during the curriculum committee meeting to identify the gaps and rectify them in the future. Based on the feedback, necessary changes are made in the outcome measurements

File Description	Documents
Relevant documents pertaining to learning outcomes and graduate attributes	https://concmc.org/wp-content/uploads/2023/12/2.6.1-learning-out-comes.pdf
Methods of the assessment of learning outcomes and graduate attributes	https://concmc.org/wp-content/uploads/2023/12/2.6.1B-METHOD-OF-ASSESSMENT-OF-LEARNING-OUTCOME.pdf
Upload Course Outcomes for all courses (exemplars from Glossary)	https://www.tnmgrmu.ac.in/index.php/syllabus-and-curriculum/allied-health-sciences-syllabus-regulations.html
Any other relevant information	https://indiannursingcouncil.org/nursing-programs-guidelines

2.6.2 - Incremental performance in Pass percentage of final year students in the year

File Description	Documents
List of Programmes and the number of students passed and appeared in the final year examination for the year	View File
Link for the annual report of examination results as placed before BoM/ Syndicate/ Governing Council for the year.	No File Uploaded
Reports from Controller of Exam (COE) office/ Registrar evaluation mentioning the relevant details and the result analysis performed by the institution duly attested by the Head of the Institution	View File
Trend analysis for the last year in graphical form	View File
Data template	View File
Any other relevant information	No File Uploaded

2.6.3 - The teaching learning and assessment processes of the Institution are aligned with the stated learning outcomes. Provide details on how teaching learning and assessment processes are mapped to achieve the generic and program-specific learning outcomes (for each program) within 100 – 200 words

The annual teaching-learning program is designed based on the curriculum and specific learning objectives of each program given by INC and The Tamil Nadu Dr. M. G.R University. The curriculum committee meeting is conducted at the beginning of the academic year for the entire Faculty from the Dean's office by the respective program Dean to orient the teachers and implement the curriculum. The specific learning objectives are framed by the respective department based on the curriculum. The academic calendar includes the annual schedule for teaching learning and the evaluation process. The guidelines are given by the course coordinator from Dean's office to teachers and then the evaluation criterion is discussed with students by the class advisors and the subject teachers. Planned academic calendar implemented by all the departments and evaluated at the college faculty meetings. Regular feedback and updates from the students and the Faculty are discussed at all staff meetings periodically once in 3 months and whenever necessary. Annual curriculum feedback is received from all staff & students. Staff performance appraisal is done by the Head of the

department and institution annually. Regular Parent-Teacher Association (PTA) is conducted once in six months and whenever required.

File Description	Documents
Programme-specific learning outcomes	https://www.tnmgrmu.ac.in/index.php/syllabus-and-curriculum/allied-health-sciences-syllabus-regulations.html
Any other relevant information	https://concmc.org/wp-content/uploads/2023/12/2.6.1B-METHOD-OF-ASSESSMENT-OF-LEARNING-OUTCOME.pdf

2.6.4 - Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis. Describe structured mechanism for parent-teachers meetings, follow-up action taken and outcome analysis within 100 - 200 words

College of Nursing organizes PTM for all the undergraduate student's parents on the first day of admission to the program. The main objective of the meeting is to create a common platform, where the parents and the students are well-oriented about the institution's vision, mission, ethos, core values, and the objectives of the program. The students are also introduced to the college, hostel life, and hostel rules and regulations along with parents. As the undergraduate program is a residential course the parents and the students are provided with sufficient information about hostel rules, regulations, and disciplinary actions. The Dean briefly describes about BSc Nursing course and INC / University regulations to them. Following this the parents have an interactive session with the Dean and all the Senior Faculty of the college to address their queries about the course, college, hostel facilities, and regulations. Parents are also encouraged to appreciate student's participation in all academic and extracurricular activities. This helps to create the necessary consciousness among parents to stimulate their interest in the welfare of the students and the institution.

File Description	Documents
Proceedings of parent –teachers meetings held during the year	https://concmc.org/wp-content/uploads/2022/06/7.1.9-CODE-OF-CONDUCT-FOR-STUDENTS.pdf
Follow up reports on the action taken and outcome analysis.	NIL
Any other relevant information	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Online student satisfaction survey regarding teaching learning process

COMPLETED

File Description	Documents
Any other relevant information	View File

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Number of teachers recognized as PG/ Ph.D research guides by the respective University during the year

50

File Description	Documents
Copies of Guide-ship letters or authorization of research guide provide by the university	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded
List of full time teachers recognized as PG/ Ph.D guides during the year.	View File
List of full time teacher during the year.	View File

3.1.2 - Number of teachers awarded national /international fellowships / financial support for advanced studies/collaborative research and participation in conferences during the year

71

File Description	Documents
Fellowship award letter / grant letter from the funding agency	View File
List of teachers and their national/international fellowship details (Data templates)	View File
E-copies of the award letters of the teachers	View File
Any other relevant information	No File Uploaded

3.1.3 - Number of research projects/clinical trials funded by government, industries and non-governmental agencies during the year

Number of Research Projects	Amount / Funds Received
14	Rs. 75,000/-

File Description	Documents
List of research projects and funding details during the year (Data template)	View File
List of research projects and funding details during the year (Data template)	View File
Link for funding agencies websites	https://concmc.org/wp-content/uploads/2023/12/3.1.3-FUNDING-AGENCIES.pdf
Any other relevant information	No File Uploaded

3.2 - Innovation Ecosystem

3.2.1 - The Institution has created an ecosystem for innovations including Incubation Centre and other initiatives for creation and transfer of knowledge. Describe the available Incubation Centre and evidence of its functioning (activities) within 100 - 200 words

The College of Nursing at CMC Vellore, distinguished through its Department of Continuing Nursing Education and Research (CNE) and WHO Collaboration Center (WHOCC) for Nursing and Midwifery, is a hub of innovation and excellence. Since 2005, the CNE and Research department has facilitated educational and research advancements, publishing the "Indian Journal of Continuing Nursing Education (IJCNE)" since 2000. Accredited workshops and courses on research methodology, clinical topics, and professional development empower

faculty, postgraduates, and clinical nurses. The Clinical NurTure series enhances knowledge sharing among secondary hospital nurses.

As nodal center for the National Consortium for PhD in Nursing, the department organizes classes, seminars, and Viva Voce for PhD scholars. The WHOCC status underscores a commitment to addressing non-communicable diseases and emergency management, with ongoing collaborative research with institutions like Kansas University and Birmingham City University. Disaster training for faculty and students is continuous, and virtual student exchange programs with the University of Kansas enrich the educational experience. The college's commitment to knowledge dissemination is solidified through faculty engagement in global discussions through "Link Magazine," published by WHO. In summary, CMC Vellore's College of Nursing is a global leader in nursing education and research, fostering innovation and contributing significantly to healthcare

File Description	Documents
Details of the facilities and innovations made	https://concmc.org/wp-content/uploads/2023/12/3.2.1-Geotagged-Innovation-comp_2022.pdf
Any other relevant information	https://journals.lww.com/ijcn/pages/default.aspx

3.2.2 - Number of workshops/seminars conducted on Intellectual Property Rights (IPR) Research methodology, Good Clinical, Laboratory, Pharmacy and Collection practices, writing for Research Grants and Industry-Academia Collaborations during the year

5

File Description	Documents
List of workshops/seminars during the year(Data template)	View File
Reports of the events	View File
Any other relevant information	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - The Institution ensures implementation of its stated Code of Ethics for research. The Institution has a stated Code of Ethics for research, the implementation of which is ensured by the following: There is an

A. All of the Above

Institutional ethics committee which oversees the implementation of all research projects All the projects including student project work are subjected to the Institutional ethics committee clearance The Institution has plagiarism check software based on the Institutional policy Norms and guidelines for research ethics and publication guidelines are followed

File Description	Documents
Institutional Code of Ethics document	View File
Minutes of meetings of the committees with reference to the code of ethics	View File
Any other relevant information	View File

3.3.2 - Number of Ph.D/ DM/ M Ch/ PG Degree in the respective disciplines received per recognized PG teachers* of the Institution during the year

3.3.2.1 - Number of Ph.D.s /DM/M Ch/PG degrees in the respective disciplines received per recognized PG teachers* of the Institution during the year

3

File Description	Documents
Any other relevant information	No File Uploaded
List of Ph.D.s /DM/MCh/PG degrees in the respective disciplines received during the year	View File
List of teachers recognized as guides during the year	View File
Information as per Data template	View File
Letter of PG guide recognition from competent authority	View File

3.3.3 - Number of papers published per teacher in the Journals notified on UGC -CARE list in the UGC website/Scopus/ Web of Science/ PubMed during the year

3.3.3.1 - Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during the year

16

File Description	Documents
Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during t	View File
Web-link provided by institution in the template which redirects to the journal webpage published in UGC notified list	No File Uploaded
Information as per Data template	View File
Any other relevant information	No File Uploaded

3.3.4 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings indexed in UGCCARE list on the UGC website/ Scopus/ Web of Science/ PubMed/ during the year

0

File Description	Documents
List of books and chapters in edited volumes/books published with ISBN and ISSN number and papers in national/ international conference proceedings during the year	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded

3.4 - Extension Activities

3.4.1 - Number of extension and outreach activities carried out in collaboration with National and International agencies, Industry, the community, Government and NonGovernment organized bodies through NSS/NCC during the year

10

File Description	Documents
List of extension and outreach activities during the year (Data Template)	View File
List of students in NSS/NCC involved in the extension and outreach activities during the year	View File
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated	View File
Any other relevant information	No File Uploaded

3.4.2 - Number of students participating in extension and outreach activities during the year

100

File Description	Documents
Reports of the events organized	View File
List of extension and outreach activities conducted with industry, community etc for the last year (Data template)	View File
List of students who participated in extension activities during the year	View File
Geotagged photographs of extension activities	View File

3.4.3 - Number of awards and recognitions received for extension and outreach activities from Government / other recognised bodies during the year. Describe the nature and basis of awards /recognitions received for extension and outreach activities of the Institutions from Government /other recognised bodies during the year within 100 - 200 words

The College of Nursing at CMC, Vellore's YRC unit, and district Red Cross unit, organized a blood donation camp and motivational workshop to address a critical shortage of specific blood groups in the community. Various awareness programs, camps, and rallies, including a right-to-vote poster competition and a drug abuse awareness rally, were planned by the YRC unit. The institution celebrated Red Cross Day.

The NSS Unit of the College of Nursing's notable activities included a tree plantation ceremony on World Environment Day. An NSS volunteer secured the first prize in an elocution competition on the topic "Role of Indian Women in Liberation of War." Additionally, a special NSS program focused on 'Healthy Youth for Healthy India'. Informative guest lectures covered topics like healthy lifestyles, rainwater harvesting, stress management, nutritional awareness, menstrual hygiene, substance abuse effects, HIV/AIDS prevention, and child safety.

A special health camp held in Athiyur Village on November 23, 2022, benefited 400 individuals, offering services in eye, ENT, dental, general medicine, diabetes screening, and first aid. The camp, including a tree plantation inaugurated by Panchayat Leader Mr. Annamalai, concluded with valedictory function where Dr. Vathsala Sadan, Dean of the College of Nursing, distributed certificates to all NSS volunteers.

File Description	Documents
List of awards for extension activities in the year	NIL
e-copies of the award letters	NIL
Any other relevant information	https://concmc.org/yrc/

3.4.4 - Institutional social responsibility activities in the neighbourhood community in terms of education, environmental issues like Swachh Bharath, health and hygiene awareness and socio-economic development issues carried out by the students and staff during the year. Describe the impact of extension activities in sensitizing students to social issues and holistic development within 100 - 200 words

The College of Nursing at CMC, Vellore, stands as a beacon of service-oriented leadership, cultivating individuals for diverse healthcare roles. With a focus on affordable education, subsidies and scholarships, totaling INR last year, support economically disadvantaged students. This extends to candidates in mission and government hospitals, where faculty actively trains and uplifts nurses across the nation.

The Community Health Nursing Department's CONCH program serves over 20 villages, addressing health needs through home visits, clinics, and community projects. Notably, the college invested Crore in subsidized healthcare last year, benefitting economically disadvantaged patients.

The Students Nurses Association engages in impactful activities, observing significant health days, conducting NSS camps, health surveys, and community awareness programs. In economic development, community health nursing empowers self-help group women in tailoring and tie-dye printing, fostering entrepreneurship.

Faculty members contribute financially to various activities, supporting scholarships and welfare measures. In essence, the College of Nursing at CMC, Vellore, excels in holistic education, community health initiatives, and impactful contributions to healthcare and economic development.

File Description	Documents
Details of Institutional social responsibility activities in the neighbourhood community during the year	https://concmc.org/community-engagement/
Any other relevant information	https://www.cmch-vellore.edu/SinglePage.aspx?pid=P160802005&mid=M170411097

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange/ Industry-internship etc. per year for the year

2

File Description	Documents
Certified copies of collaboration documents and exchange visits	View File
Any other relevant information	No File Uploaded
List of collaborative activities for research, faculty/student exchange etc. (Data template)	View File
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated and amount generated	No File Uploaded

3.5.2 - Total number of Functional MoUs with Institutions/ Industries in India and abroad for

academic, clinical training / internship, on-the job training, project work, student / faculty exchange, collaborative research programmes etc. during the year

4

File Description	Documents
List of functional MoUs for the year (Data Template)	View File
E-copies of the MoU's with institution/ industry/corporate house, Indicating the start date and completion date	View File
List of partnering Institutions/ Industries /research labs with contact details	View File
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Describe the adequacy of facilities for teaching-learning viz., classrooms, ICT-enabled classrooms, seminar halls, facilities for clinical learning, learning in the community, Teleconferences, AYUSH-related learning cum therapy centre, well-equipped laboratories, skills labs etc. as stipulated by the appropriate Regulatory bodies within 100 - 200words

The CONCMCV spreads across 13.93 acres with a built-in area of 2,82,793 sq.ft. All classrooms, demonstration rooms, discussion halls, skill labs, are well-furnished and ventilated with uninterrupted Wifi servicest that aids in teleconferencing .The FTM Library is well catalogued and made user friendly. Facilities like LAN, LCD projectors, slide projector, Film projector, Interactive Boards,and sound systems are available for regular use. CMC, Vellore is our parent hospital whichis a NABH accredited, non-government, private Christian organization.The hospitals consist of 2683 beds spread in more than 106 wards, 11 critical care and High Dependency unitsin the Main Hospital Campus, 38 operating rooms located in three different areas.Community Health service is an integral part of the health care delivery system in our country. CONCMCV, obtained approval of the state government and adopted villages of Vellore and Arcot blocks in the name of CONCH (College of Nursing Community Health). These villages are a rich resource for community learning with home Services and Clinic services where nursing students are posted along with the staff to provide home services forantenatal, postnatal, newborns, children under five years and clients with

various morbidity conditions through family centered approach.

File Description	Documents
List of available teaching-learning facilities such as Class rooms, Laboratories, ICT enabled facilities including Teleconference facilities etc., mentioned above	https://concmc.org/wp-content/uploads/2023/12/A.-LIST-OF-AVAILABEL-TEACHING-LEARNING-FACILITIES-1.pdf
Geo tagged photographs	https://concmc.org/wp-content/uploads/2023/12/B.-GEOTG-PHOTOS-OF-FACILITIES-1.pdf
Any other relevant information	https://concmc.org/facilities/

4.1.2 - The Institution has adequate facilities to support physical and recreational requirements of students and staff - sports, games (indoor, outdoor), gymnasium, auditorium, yoga centre, etc.) and for cultural activities. Describe the adequacy of facilities for sports, games and cultural activities including specification about area/size, year of establishment and user rate within 100 - 200 words

CONCMCV is keen to develop the physical and recreational requirements of its staff and students. To achieve this, CONCMCV houses excellent infrastructure & adequate facilities. Stipulated rooms are available for indoor games (Carom, Chess & Table-Tennis) and different courts are available for outdoor Sports (badminton, foot-ball, throw ball and volleyball) in our institution. Sports and games are an integral part of the curriculum. The first year students are provided 1 hour of games period every week where they engage in outdoor games.

An Annual sports meet is conducted every year to build in sportsmanship among students. Students are allotted to various houses and participate in field and track events. The winners are awarded with prizes on the sports day. Students who excel in sports are sent out to participate in various state or national sports events. A well-equipped gym is available in the hostel for student's use. Our Students and staff are highly talented in dancing, Singing, dramatics. Art, poetry and so on. The auditorium is air conditioned with Audio visual facilities, Wi-Fi services, spectacular stage and good seating arrangements where the student's talents are showcased. The college encourages co-curricular activities for the all-round development of the students.

File Description	Documents
List of available sports and cultural facilities	https://concmc.org/wp-content/uploads/2023/12/A.-4.1.2-List-of-available-sports-and-cultural.pdf
Geo tagged photographs	https://concmc.org/wp-content/uploads/2023/12/4.1.2-INSTITUTION-ADEQUATE-FACILITIES-SPORTS-AND-CULTURALS.pdf
Any other relevant information	https://concmc.org/facilities/

4.1.3 - Availability and adequacy of general campus facilities and overall ambience: Describe the availability and adequacy of campus facilities such as hostels, medical facilities, toilets, canteen, post office, bank, roads and signage, greenery, alternate sources of energy, STP, water purification plant, etc. (within 100 - 200 words)

Hostel / Residential Facility: There are two interconnected hostels for UG and PG Nursing Students Each building has 9 floors with adequately spaced rooms accommodating 2 to 4 students per room with 2 common areas for laundry with adequate numbers of bathrooms and toilets. Facilities like recreation hall, Gym, prayer room, reading room, beautiful lawn, Nurse led clinic and infirmary made available for the students.

Medical Facilities: The medical consultation, investigations, admission and medicines are free for students.

Security: Continuous Surveillance Cameras with a 24 hours security service that monitors the entrance and exit of the College, hostel and residential block.

Transport: Transportation is available round the clock for students and faculty use.

Counseling Room: A part time counselor is available for students to strengthen and support them. There is one chapel in the campus.

Toilets: There is an adequate washroom facility on each floor of the hostel and the college.

Cafeteria, Canteen & coffee huts, ATM: Available in the campus.

Eco-friendly campus: The campus is well-maintained gardens and tree

with solar panels used as an alternate energy source. Other facilities like Sewage plant, RO water facility, Generator facility is maintained in the campus. Fire Extinguisher placed in all the floors.

File Description	Documents
Photographs/ Geo tagging of Campus facilities	https://concmc.org/wp-content/uploads/2023/12/A.-4.1.3-AVAILABILITY-AND-ADEQUACY-OF-GENERAL-CAMPUS-FACILITIES.pdf
Any other relevant information	https://concmc.org/student-life/

4.1.4 - Number of expenditure incurred, excluding salary, for infrastructure development and augmentation during the year

50670.25

File Description	Documents
Audited utilization statements (highlight relevant items)	View File
Details of budget allocation, excluding salary during the year (Data template)	View File
Any other relevant information	No File Uploaded

4.2 - Clinical, Equipment and Laboratory Learning Resources

4.2.1 - Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies. Describe the adequacy of the Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies within 100 - 200 words

Christian Medical College Vellore (CMCV) is now a hospital trusted by patients with over 2300 beds. There are more than 106 wards, 11 critical care and high dependency units, 38 operating rooms with 185 major and minor surgeries are carried out per day. CONCMCV adopted villages of Vellore and Arcot blocks as these villages serve as a resource for community learning. Students are posted in hospital based on their clinical requirements.

The students are exposed to Low Cost Effective Care Unit (LCECU) patients, Mary Taber Schell Eye hospital, rehabilitation center, Rural Unit Health and Social Affairs (RUHSA) and Community Health and Development (CHAD).

The aim of CONCMCV is to produce nurses providing individualized wholistic patient care along with the healthcare team members. The performance of each student is closely monitored by the faculty, tutors and charge nurses and OSCE are conducted at the end of clinical posting to evaluate their learning. The faculty has a dual role, as they contribute equally to the patient care and student learning. The faculty and the tutors guide the nursing students to gain a hands-on experience with regard to basic and advanced nursing skills also engaged in clinical teachings, incidental teachings, Nursing rounds, Bed side clinics, demonstration and return-demonstrations

File Description	Documents
The facilities as per the stipulations of the respective Regulatory Bodies with Geo tagging	https://concmc.org/wp-content/uploads/2023/12/4.2.1-A.-DESCRIPTION-OF-CLINICAL-FACILITIES.pdf
The list of facilities available for patient care, teaching-learning and research	https://concmc.org/wp-content/uploads/2023/12/4.2.1-B.-List-of-facilities-available-for-patient-care.pdf
Any other relevant information	https://www.cmch-vellore.edu/SinglePage.aspx?pid=P160802007&mid=M160802038

4.2.2 - Number of patients per year treated as outpatients and inpatients in the teaching hospital for the year

4.2.2.1 - Number of patients treated as outpatients in the teaching hospital during the year

2390555

File Description	Documents
Any other relevant information	View File
Details of the teaching hospitals (attached hospital or shared hospitals after due approval by the Regulatory Council/ University) where the students receive their clinical training.	View File
Outpatient and inpatient statistics for the year	View File
Link to hospital records/ Hospital Management Information System	https://www.cmch-vellore.edu/Home.aspx

4.2.3 - Number of students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

4.2.3.1 - Number of UG students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

493

File Description	Documents
Detailed report of activities and list of students benefitted due to exposure to learning resource	View File
Details of the Laboratories, Animal House & Herbal Garden	View File
Number of UG, PG students exposed to Laboratories, Animal House & Herbal Garden (in house OR hired) per year based on time-table and attendance	View File
Any other relevant information	No File Uploaded

4.2.4 - Availability of infrastructure for community based learning. Institution has: Attached Satellite Primary Health Center/s Attached Rural Health Center/s other than College teaching hospital available for training of students Residential facility for students / trainees at the above peripheral health centers /hospitals Mobile clinical service facilities to reach remote rural locations

C. Any 2 of the Above

File Description	Documents
Description of community-based Teaching Learning activities (Data Template)	View File
Details of Rural and Urban Health Centers involved in Teaching Learning activities and student participation in such activities	View File
Government Order on allotment/assignment of PHC to the institution	View File
Any other relevant information	No File Uploaded

4.3 - Library as a Learning Resource

4.3.1 - Library is automated using Integrated Library Management System (ILMS). Describe the Management System of the Library within 100 - 200 words

The new library building, Florence Taylor memorial library was inaugurated on March 11, 2011. Library functions from 7.30 am - 10.00 pm on week days and 7.30 am - 6.00 pm on Saturdays. To facilitate and quick access of users, the library has installed RFID & AutoLib Software technologies.

Features of the advanced version of AutoLib are Database creation, Member master, Counter Transaction, Search, Journal volumes, Data import.

RFID was installed in our library to prevent loss of books. other benefits are

- Easy Inventory
- check Self-charging and discharging
- Improves user service
- Security

Apart from these, FTM library has computer labs for UG & PG students and staff separately with 35 systems. It provides landline and Wi-Fi facility for its users.

LCD Projector and screen are available in UG lab for effective teaching of computer classes, SPSS classes and Library orientation.

Each student is given unique ID and password to access internet

inside campus. The library has Reprographic Unit serving staff and students. This unit has 2 machines, Canon and HP Laser Jet, which are used to take print out and photocopy and Epson Colour Printer is available to take colour print outs

File Description	Documents
Geo tagged photographs of library facilities	https://concmc.org/wp-content/uploads/2023/12/4.3.1-A.-INTEGRATED-LIBRARY-MANAGEMENT-SYSTEM.pdf
Any other relevant information	https://concmc.org/wp-content/uploads/2023/12/4.3.1-B.-Autolib-purchase.pdf

4.3.2 - Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment

Florence Taylor Memorial Library, College of Nursing, CMC renders its service mainly for nursing faculty & students. The building consists of 2 floors with Reference, Reserve, Discussion Room, Theses and Journal display (Current Issue). Computer labs and Lending section Journal Back Volume, Fiction, English, Religion and General Book sections are in second floor. It can accumulate 327 users at a time.

FTM library has the total number of books 10,551, bound volumes of journals both National and International 3,954 and Theses 1,280. The library provides educational materials like Flash cards, flipcharts, CDs, and Film slides.

Acquisition of Library Books

1. Preparation of the budget with Library Advisory Committee.
2. Library regularly entertains requisitions for books, journals, magazines and other reading materials.
3. List of recommended text books for the students is collected from the teachers and the librarians

Library collection includes books, journals, theses, flash cards and film slides. Subjects of books include Nursing, English, Psychology, Sociology, Biostatistics, Fiction, Religion, Biography, History, Dictionaries, and Encyclopedias etc. It has collection of E books

and database through CINAHL Complete database through EBSCO International Inc.

International Journals - 17

National Journals - 22 (includes CNE deaprtment publication and Indian journal of contining Nursing Education)

File Description	Documents
Data on acquisition of books / journals /Manuscripts /ancient books etc., in the library	https://concmc.org/wp-content/uploads/2023/12/4.3.2-A.-Data-on-acquisition-of-books-and-journals.pdf
Geotagged photographs of library ambience	https://concmc.org/wp-content/uploads/2023/12/4.3.2-B.-Library-sections.pdf
Any other relevant information	https://dodd.cmcvellore.ac.in/

4.3.3 - Does the Institution have an e-Library with membership / registration for the following: 1 e – journals / e-books consortia E-Shodh Sindhu Shodh ganga SWAYAM Discipline-specific Databases

C. Any 2 of the Above

File Description	Documents
Details of subscriptions like e-journals, e-Shodh Sindhu, Shodh ganga Membership etc. (Data template)	View File
E-copy of subscription letter/member ship letter or related document with the mention of year to be submitted	View File
Any other relevant information	No File Uploaded

4.3.4 - Annual expenditure for the purchase of books and journals including e- journals during the year (INR in Lakhs)

3201221

File Description	Documents
Audited Statement highlighting the expenditure for purchase of books and journal / library resources	View File
Details of annual expenditure for the purchase of books and journals including e-journals during the year (Data template)	View File
Any other relevant information	No File Uploaded

4.3.5 - In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students (data for the academic year) Describe in-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students data for the preceding academic year within 100 - 200 words

Florence Taylor Memorial Library of College of Nursing, CMC is having "In person" access usage and usage of remote access is on the process.

Students and Staff are allowed to use and borrow books depending on their membership eligibility. Reference books, journals and theses are referred in library. Newspaper clippings on Education, Teaching, English, Medicine and Nursing are displayed every month as information on Bulletin board.

The librarians prepare 3 catalogue cards for each book (Author, Title & Subject) and arrange in alphabetical order in trays.

Library conducts "Library Orientation" program to inform the library facilities for all the users on rules, library utilizing procedure, borrowing facility, limitations and computer usage.

Introduction to Online Resources for PG students is given with hands on practice. It is explained how to access the available databases and e-books

CINAHL Complete (Cumulative Index to Nursing & Allied Health Literature) database access through EBSCO International Inc., New Delhi to provide largest volume of information through e-resources.

DODD Library, CMC resources which includes Medical Database like PubMed and E books, E journals (full text and abstracts) and scientific publication.

Library is following Open Access System. Students and Staff are allowed to use and borrow books

File Description	Documents
Details of library usage by teachers and students	https://concmc.org/wp-content/uploads/2023/12/4.3.5-A.-Library-usage-by-teachers-and-students.pdf
Details of library usage by teachers and students	https://concmc.org/wp-content/uploads/2023/12/4.3.5-B.-Library-usage-register.pdf
Any other relevant information	https://dodd.cmcvellore.ac.in/

4.3.6 - E-content resources used by teachers: MOOCs platforms SWAYAM Institutional LMS e-PG-Pathshala Any other

D. Any 1 or 2 of the Above

File Description	Documents
Links to documents of e-contents used	View File
Data template	View File
Any other relevant information	No File Uploaded

4.4 - IT Infrastructure

4.4.1 - Number of classrooms, seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (data for the academic year)

22

File Description	Documents
Number of classrooms and seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (Data Template)	View File
Geo-tagged photos of the facilities	View File
Any other relevant information	No File Uploaded

4.4.2 - Institution frequently updates its IT facilities and computer availability for students including

Wi-Fi . Describe computer availability for students and IT facilities including Wi-Fi with the date(s) and nature of updation within 100 - 200 words

College of nursing, CMC Vellore continuously upgrades its IT infrastructure to facilitate timely and accurate information to all its stakeholders. CON CMC is well equipped, connected with computers/ IT for enhancement withround the clock internet facility with high speed optical fiber and Wi-Fi for the student learning process. All computers and audio- visual equipment are supported by UPS and protected and controlled by Firewall UTM_S. To make Teaching and Learning effective, smart classroom has been made equipped with interactive white board , high-end acoustics and AC

LCD projectors interfaced with computers have been installed in all the lecture halls/ classrooms.

76 computer systems are in the possession of institutions/ CON CMC.

The entire library is under CCTV surveillance with Biometric attendance. The institution deploys and upgrades the IT infrastructure and associated facilities whenever required. IT department maintains the record of requirements received from the Head of the Departments for implementation according to the budgetary allocations. After seeking the financial approval, quotations are invited followed by their scrutiny based on the configurations, cost, service, etc. Routine maintenance of computers, peripherals, network devices, servers, etc. are carried out by the staff members of the department of IT.

File Description	Documents
Documents related to updation of IT and Wi-Fi facilities	https://concmc.org/wp-content/uploads/2023/12/4.4.2-A-Documents-related-to-updation-of-IT-and-wifi-facilities.pdf
Any other relevant information	https://concmc.org/wp-content/uploads/2023/12/4.4.2-B-System-Details.pdf

4.4.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	A. ?1GBPS
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File Description	Documents
Details of available bandwidth of internet connection in the Institution(Data Template)	View File
Bills for any one month of the last completed academic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant information	No File Uploaded

4.5 - Maintenance of Campus Infrastructure

4.5.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

52223.74

File Description	Documents
Audited statements of accounts on maintenance of physical facilities and academic support facilities duly certified by Chartered Accountant / Finance Officer	View File
Details about approved budget and expenditure on physical and academic support facilities (Data templates)	View File
Any other relevant information	No File Uploaded

4.5.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc. Describe policy details of systems and procedures for maintaining and utilizing physical and academic support facilities within a maximum of 100 -200 words.

College of Nursing, CMC, Vellore has a very well established systems and procedures laid for maintenance of physical, academic and support facilities. The maintenance activities are carried out by various wings under General Superintendent of CMC, Vellore. Such as

- Engineering Planning
- Engineering Civil
- Electrical Engineering
- Air conditioning and Refrigeration
- Environmental Engineering

- Communication Department
- House keeping

Annual maintenance contract for computers, printers, scanners, wifi routers, xerox machine, copier machines are renewed periodically. Regular maintenance and repair works are carried out through other departments under General superintendent are governed by e-request system. Library is managed by Autolib software and RFID kiosk. Annual inventory is taken to ensure the stock of library and also to address the quality of books and other journals. Frequent cleaning and pest control measures are taken to prevent the damage from rodents.

Classrooms, equipments and furnitures available are periodically checked for its functioning and repair works are done immediately. Annual inventory of supplies and equipment is done. Sports ground is cleaned regularly by house keeping personnel. High mass light is checked for its functioning every year and replaced whenever needed. There is a seperate budget allocated every year for the purchase of new sports equipments and supplies.

File Description	Documents
Minutes of the meetings of the Maintenance Committee	https://concmc.org/wp-content/uploads/2023/12/4.5.2-A.Minutes-of-Maintanance-Committee.pdf
Log book or other records regarding maintenance works	https://concmc.org/wp-content/uploads/2023/12/4.5.2-B.Online-Job-Request.pdf
Any other relevant information	https://concmc.org/wp-content/uploads/2023/12/4.5.2-Other-information-Inventory-Report-2023_rotated.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships/ freeships / fee-waivers by Government / Non-Governmental agencies / Institution during the year

44

File Description	Documents
Attested copies of the sanction letters from the sanctioning authorities	View File
List of students who received scholarships/ free ships/fee-waivers	View File
Any other relevant information	No File Uploaded
Data template	View File

5.1.2 - Capability enhancement and development schemes employed by the Institution for students: Soft skill development Language and communication skill development Yoga and wellness Analytical skill development Human value development Personality and professional development Employability skill development	A. All of the Aboe
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File Description	Documents
Any other relevant information	No File Uploaded
Link to Institutional website	https://concmc.org/sna/
Details of capability enhancement and development schemes(Data Template)	View File

5.1.3 - Number of students provided training and guidance for competitive examinations and career counseling offered by the Institution during the year

100

File Description	Documents
List of students benefited by guidance for competitive examinations and career counselling during the year (Data template)	View File
Institutional website. Web-link to particular program/scheme mentioned in the metric	https://concmc.org/wp-content/uploads/2023/12/5.1.3-STUDENT-INTERACTION.pdf
Copy of circular/ brochure/report of the event/ activity report Annual report of Pre-Examination Coaching centres	View File
list of students attending each of these schemes signed by competent authority	View File
Any other relevant information	No File Uploaded

5.1.4 - The Institution has an active international student cell to facilitate study in India program etc., Describe the international student cell activities within 100 - 200 words

The International Student Cell at CONCMCV facilitates global health experiences for students from abroad, promoting cross-cultural understanding and professional development. Memoranda of understanding with universities in the USA and UK enable regular exchange and short-term observership programs for both students and faculty. The objectives include examining global health competencies, enhancing population-focused healthcare, understanding clinical opportunities, establishing areas for research collaboration, facilitating nursing electives, and fostering international understanding in education and research.

Upon arrival, international students and faculty undergo preliminary registration, link with the Foreign Regional Registration Office (FRRO) for final registration and are mentored by faculty. The international participants observe various hospital and community settings, applying an observational checklist and interacting with CONCMCV students and faculty. Comparative presentations highlight differences in socio-cultural health competencies.

Accommodation is provided in the international hostel or alumni guest house within the campus. Beyond academics, cultural events, celebrations, and weekend trips enrich the international experience. Faculty members extend hospitality by opening their homes for meals,

fostering a deeper international understanding.

Beneficiaries of these exchange programs include universities such as Kansas University Medical Centre, USA, Washington University, USA, Penn State University, USA, St. Olaf University, Uganda, and Loma Linda University, USA.

File Description	Documents
For international student cell	https://concmc.org/collaboration-list-logo-and-link/
Any other relevant information	https://www.cmch-vellore.edu/Home.aspx

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging Adoption of guidelines of Regulatory Bodies Presence of the committee and mechanism of receiving student grievances (online/ offline) Periodic meetings of the committee with minutes Record of action taken

A. All of the Above

File Description	Documents
Minutes of the meetings of student Grievance Redressal Committee and Anti-Ragging Committee/Cell	View File
Circular/web-link/ committee report justifying the objective of the metric	https://concmc.org/anti-ragging/
Details of student grievances and action taken (Data template)	View File
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

5.2.1.1 - Number of students qualifying in state/ national/ international level examinations (eg: GATE/ GMAT/ GPAT/ CAT/ NEET/ GRE/ TOEFL/ PLAB/ USMLE/ AYUSH/ Civil Services/

Defence/ UPSC/ State government examinations/ AIIMSPGET, JIPMER Entrance Test, PGIMER Entrance Test etc.,) during the year.

56

File Description	Documents
List of students qualifying in state/ national/ international level examinations during the year (Data template)	View File
Pass Certificates of the examination	No File Uploaded
Copies of the qualifying letters of the candidate	No File Uploaded
Any other relevant information	No File Uploaded

5.2.2 - Number of outgoing students who got placed / self-employed during the year

176

File Description	Documents
Annual reports of Placement Cell	View File
Self-attested list of students placed /self-employed	View File
Details of student placement / self-employment during the year (Data template)	View File
Any other relevant information	No File Uploaded

5.2.3 - Number of the graduated students of the preceding year, who have progressed to higher education

0

File Description	Documents
Supporting data for students/alumni as per data template	No File Uploaded
Details of student progression to higher education (Data template)	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

1

File Description	Documents
Duly certified e-copies of award letters and certificates	View File
Any other relevant information	No File Uploaded

5.3.2 - Presence of a Student Council, its activities related to student welfare and student representation in academic & administrative bodies/ committees of the Institution. Describe the Student Council, its activities related to student welfare and student representation in academic & administrative bodies /committees of the Institution within 100 - 200words

Student Nurses Association (SNA) at our college, aligned with SNA of India regulations, stands out as one of Tamil Nadu's active units. Regular state-level and national-level participation in biennial conferences has earned the SNA numerous overall trophies, and its colorful diary has received awards at both levels. The college's dean serves as the SNA unit president, guiding student-led committees under faculty advisement.

Annual election establishes the student cabinet, with an investiture ceremony marking the transition of responsibilities. Student leaders collaborate with faculty advisors to present a yearly plan and budget, initiating activities such as fresher's welcome, senior's farewell, sports competitions, cultural events, and fundraising programs. Regular and emergency general body meetings address student grievances, fostering a sense of ownership and responsibility.

SNA encourages student participation in retreats, picnics, sports, and cultural events. A 24x7 health call service is available in the hostel, supported by the parent hospital. Scholarships are awarded to marginalized students, contributing to their professional growth. Over the years, the SNA has groomed members to uphold nursing's dignity, participate in community affairs, and develop leadership abilities. It serves as a platform for fostering talents, confidence, and collaboration with health organizations, witnessing the emergence of nursing pioneers and leaders.

File Description	Documents
Reports on the student council activities	https://concmc.org/wp-content/uploads/2023/12/SNA-REPORT-2.pdf
Any other relevant information	https://concmc.org/student-committees/

5.3.3 - Number of sports and cultural activities/competitions organised by the Institution during the year

12

File Description	Documents
List of sports and cultural activities / competitions organized during the year (Data Template)	View File
Report of the events with photographs	View File
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association is registered and holds regular meetings to plan its involvement and developmental activities with the support of the college during the year. Describe the contributions of the Alumni Association to the Institution during the year within 100 – 200 words

The College of Nursing's Alumni Association, established since the inception of formal nursing education at Christian Medical College, is led by the Dean as President and a senior faculty member as Secretary. The Executive Committee, comprising intramural, extramural, and retired faculty, drives the association's activities, promoting Christian fellowship and institutional belonging. Objectives include fundraising assistance, advancing the nursing profession, providing scholarships and welfare, and recognizing outstanding contributions through awards. All final-year students automatically become members.

The biannual Executive Committee meetings plan activities, appoint committees, and execute recommendations. An annual reunion facilitates networking, decision-making, and professional development through workshops. The director updates alumni on institutional progress during these gatherings. The alumni newsletter shares current updates, and scholarships and welfare

funds support students in need. Prizes honor esteemed alumni, and an Alumni Award is presented annually for outstanding contributions to Indian nursing.

The association's impact extends globally, promoting bonding and exploring career opportunities for students. The Pittman Taylor Scholarship benefits eligible PBBSc and MSc nursing students, emphasizing continuous support and recognition within the nursing community.

File Description	Documents
Registration of Alumni association	https://www.cmch-vellore.edu/SinglePage.aspx?pid=P160802003&mid=M160802019
Details of Alumni Association activities	https://concmc.org/news-letters/
Frequency of meetings of Alumni Association with minutes	https://concmc.org/wp-content/uploads/2023/12/5.4.1-ALUMNI-REPORT.pdf
Quantum of financial contribution	https://concmc.org/wp-content/uploads/2023/12/5.4.1-QUANTUM-OF-FINANCIAL-CONTRIBUTION.pdf
Audited statement of accounts of the Alumni Association	https://concmc.org/wp-content/uploads/2023/12/5.4.1-ALUMNI-ASSOCIATION-I-E-AUDITED-STATEMENT.pdf

5.4.2 - Provide the areas of contribution by the Alumni Association / chapters during the year Financial /kind Donation of books /Journals/volumes Students placement Student exchanges Institutional endowments

C. Any 2 or 3 of the Above

File Description	Documents
List of Alumni contributions made during the year	No File Uploaded
Extract of Audited statements of highlighting Alumni Association contribution	View File
Certified statement of the contributions by the head of the Institution	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The Institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance. Describe the Vision and Mission of the Institution, nature of governance, perspective plans and stakeholders' participation in the decision-making bodies highlighting the activities leading to Institutional excellence.

Our college seeks to be a witness to the healing ministry of Christ, through excellence in education, service, and research. To achieve these goals, the college has created decentralized governance. This aids in appropriate decision making that leads to effective outcome. The stakeholders have direct access to participate in the decision-making process through various committees at the college level. This creates a participative and progressive environment. It enhances ownership in all the processes and motivates the stakeholder to become productive and goal oriented.

The CMC Vellore Council is at the pinnacle of our Organizational Structure. The Director accounts to the council. The Dean and the Nursing Superintendent are a part of the administrative committee. The HOD reports both to the Dean and the Nursing Superintendent. The faculty holds the title of Nurse Manager in the hospital and an academic designation in the college. The faculty are expected to report student related issues to the Dean and patient related issues to the Nursing Superintendent through their HOD. This highly acclaimed, unique and efficient integration model has been appreciated worldwide. Faculty being available in the clinical area makes it advantageous for student learning and disseminate trends and adapt them.

File Description	Documents
Vision and Mission documents approved by the College bodies	https://concmc.org/wp-content/uploads/2023/12/6.1.1-A-Vision-and-Mission-statement-1.pdf
Achievements which led to Institutional excellence	https://concmc.org/wp-content/uploads/2023/12/6.1.1-B-Achievements.pdf
Any other relevant information	https://www.cmch-vellore.edu/

6.1.2 - Effective leadership is reflected in various Institutional practices such as decentralization and participative management. Describe the organogram of the college management structure and its functioning system highlighting decentralized and participatory management and its outcomes in the Institutional governance within 100 - 200 words

Our college seeks to be a witness to the healing ministry of Christ, through excellence in education, service, and research. To achieve these goals, the college has created decentralized governance. This aids in appropriate decision making that leads to effective outcome. The stakeholders have direct access to participate in the decision-making process through various committees at the college level and enhances ownership in all the processes and motivates the stakeholder to become productive and goal oriented.

College of Nursing committee is one of such systems that an exemplary model for decentralization and participative management at our college. The members of the College of Nursing Committee include The Dean, Deputy Dean, Additional Deputy Deans, Registrar, Deputy registrars and Senior Faculty of our college, Council Secretary, Director, Medical Superintendent, Nursing Superintendent and Principal of Christian Medical College, Vellore. These committee members meet once a year to discuss key issues pertaining to admission, academics, administration, research, student welfare, infrastructure, community engagement and patient care. These serves as an administrative bridge between Education and Practice. It provides a scope for Quality improvement and Quality assurance.

File Description	Documents
Relevant information /documents	https://concmc.org/wp-content/uploads/2023/12/6.1.2-AC-Meeting-Minutes-.pdf
Any other relevant information	https://concmc.org/criterion-6/

6.2 - Strategy Development and Deployment

6.2.1 - The Institutional has well defined organisational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed. Provide the write-up within 100 - 200 words

The Dean and the Nursing Superintendent are part of the administrative committee. The HOD is answerable both to the Dean and the Nursing Superintendent. The faculty holds the title of Nurse Manager in the hospital and an academic designation in the college.

Any change in the health care system directly impacts Nursing Education and Practice. Hence, we have adopted a model that integrates Education and Practice. This model aims at narrowing the gap between theory and practice. Our faculty play dual roles, contributing equally to nursing education and nursing practice.

College of Nursing committee is one of such systems that an exemplary model for decentralization and participative management at our college. The members of the College of Nursing Committee include The Dean, Deputy Dean, Additional Deputy Deans, Registrar, Deputy registrars and Senior Faculty of our college, Council Secretary, Director, Medical Superintendent, Nursing Superintendent and Principal of Christian Medical College, Vellore. These committee members meet once a year to discuss key issues pertaining to admission, academics, administration, research, student welfare, infrastructure, community engagement and patient care. These serves as an administrative bridge between Education and Practice. It provides a scope for Quality improvement and Quality assurance.

File Description	Documents
Minutes of the College Council/ other relevant bodies for deployment/ deliverables of the strategic plan	https://concmc.org/criterion-1/
Any other relevant information	https://concmc.org/criterion-6/
Organisational structure	https://concmc.org/wp-content/uploads/2023/12/6.2.1-Organisational-structure-pdf.pdf
Strategic Plan document(s)	https://concmc.org/wp-content/uploads/2023/12/6.2.1-Strategic-Plan-Document.pdf

6.2.2 - Implementation of e-governance in areas of operation Academic Planning and Development Administration Finance and Accounts Student Admission and Support Examination	B. Any 4 of the Above
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File Description	Documents
Data template	View File
Institutional budget statements allocated for the heads of E_governance implementation	View File
e-Governance architecture document	No File Uploaded
Screen shots of user interfaces	View File
Policy documents	View File
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

We have a well formulated faculty welfare policy, which enhances a sense of ownership to the college and promotes retention.

Faculty Development

1. Education: Provision of access to Library and Elibrary with on campus WIFI facilities. A weekly Faculty Development Programme organized for comprehensive faculty development.

2. Training: The Faculty are provided opportunities to undergo training in international universities, encouraged to attend conferences and workshops at national and international levels. The college provides study leave for pursuing higher education.

3. Research : Faculty are experts in the clinical area and involve in translating research into protocols and publish in indexed journals.

4. Spiritual: The Faculty are enriched spiritually to encourage the students to depend on the supreme, to practice nursing in the most ethical way possible.

Staff Welfare

1.Residential Facilities: The faculty are provided with accommodation on campus to ensure their availability for patient care and for student needs

2.Transport Facilities: The College owns vehicles that are used for shuttling students and faculty between hospital and college campuses.

3.Financial Support: Faculty are encouraged to contribute to Provident Fund and Gratuity until their retirement for high benefits and returns.

4.Recreation Facilities: The campus fits in play courts, lawns, a patio and a food court.

File Description	Documents
Policy document on the welfare measures	https://concmc.org/wp-content/uploads/2023/12/6.3-Staff-Service-Rules-Non-Council-Appointees-1.pdf
List of beneficiaries of welfare measures	https://concmc.org/wp-content/uploads/2023/12/6.3.1-list-of-beneficiaries-.pdf
Any other relevant document	https://concmc.org/criterion-6/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

92

File Description	Documents
Details of teachers provided with financial support to attend conferences, workshops etc. during the year (Data Template)	View File
Policy document on providing financial support to teachers	View File
List of teachers provided membership fee for professional bodies	View File
Receipts to be submitted	View File
Any other relevant information	View File

6.3.3 - Number of professional development / administrative training programmes organized by the University for teaching and non- teaching/technical staff during the year (Continuing education programmes, entrepreneurship development programmes, Professional skill development programmes, Training programmes for administrative staff etc.,)

11

File Description	Documents
List of professional development / administrative training programmes organized by the Institution during the year and the lists of participants who attended them (Data template)	View File
Reports of Academic Staff College or similar centers Verification of schedules of training programs	View File
Copy of circular/ brochure/ report of training program self conducted program may also be considered	View File
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing Faculty Development Programmes (FDP) including online programmes during the year (Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

278

File Description	Documents
Days limits of program/course as prescribed by UGC/ AICTE or Preferably Minimum one day programme conducted by recognised body/academic institution	No File Uploaded
Any other relevant information	View File
Details of teachers who have attended FDPs during the year (Data template)	View File
E-copy of the certificate of the program attended by teacher	View File

6.3.5 - Institution has Performance Appraisal System for teaching and non- teaching staff. Describe the functioning of the Performance Appraisal System for teaching and nonteaching staff within 100 - 200 words

The College of Nursing, Christian Medical College, Vellore evaluates it's teaching and non-teaching staff on a yearly basis and prior to promotion. The different categories of teaching faculty in the college include the MSc Tutors, Assistant Professors, Associate Professors, and Professors. The non-teaching staff includes the warden, physical director, librarians, secretaries, and housekeeping staff.

The performance appraisal criteria for the teaching faculty includes their classroom and clinical teaching, management skills, supervision of patient care, conducting research, additional responsibilities, professional activities, and personal attributes. There are 2 evaluation proformas available, one for grades from MSc Tutor to Assistant Professor Grade I and the other for grades from Associate professors and Professors. Each of the item in the appraisal performa is graded from 1 to 5, with 5 being excellent, and 1 being below average. The total scores are added, with a maximum score of 100.

The evaluation criteria for the non-teaching staff are predominantly based on their ability to carry out their job description. They are evaluated by the Dean, a copy of the same is sent to their respective appointing authority and a copy of the same is filed in their personal files.

File Description	Documents
Performance Appraisal System	https://concmc.org/wp-content/uploads/2023/12/6.3.5-PERFORMANCE-APPRAISAL.pdf
Any other relevant information	https://concmc.org/criterion-6/

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College of Nursing, Christian Medical College, Vellore is a pioneer institution known for its mission work. The centralised accounts department, plays a vital role in efficiently utilising the financial resources required for the growth of every area that belongs to the institution. Hence, the major source of income for the college is mobilized from the institution and the other sources include fees paid by regular student and visiting students, payments for transcripts and TCs, remuneration from faculty and grants from donors. The main accounts department screens the expenditure of the college from the month of April to September and plans the budget accordingly for the succeeding year in the month of October along with budget required for future needs. The deciding authority of the accounts department lies within the members of the admin committee which meets every week to decide on all major decisions concerning the institution. The funds are mainly utilised for purposes such as salary, maintenance of college, transport, equipment and staff Student welfare. For the purpose of research by students and faculty, resources are mobilized from the Institutional Research Board based on individual needs. For the purchase of items, requests are raised and approved by Dean.

File Description	Documents
Resource mobilization policy document duly approved by College Council/other administrative bodies	https://www.cmch-vellore.edu/content.aspx?Pid=P171127016
Procedures for optimal resource utilization	https://www.cmch-vellore.edu/sites/treasurer/ENCL%20V%202017-18.pdf
Any other relevant information	https://givecmc.org/

6.4.2 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling any audit objections within 100 -200 words

Christian Medical College, Vellore conducts regular internal and external financial audit. The institution has a centralised accounts department managed by a treasurer and governed by a associate director for finance. The research grants, donations and other contributions will have separate account and the foreign contribution will have separate account. Apart from these, each department has got a dedicated account head internally like workshop account, special fund account, mess account, scholarship account etc.

The internal audit department plans regular and surprise visits to various departments to monitor transactions, identify deficiencies and undertake corrective action. Stock verification, checking the inventory ledgers, scrutinising receipts and payments, checking bank reconciliation statement, tender document verification, etc are carried out periodically. In the college, they undertake annual audit for the admission fee, mess fee, scholarship account and alumni account. Besides that external audit is conducted for such accounts as it's mandatory requirement by the statutory bodies. External audits are conducted annually for the entire account following the careful scrutiny of income and expenditure, duly signed by the authorities and submitted to concerned bodies. Based on the Foreign Contribution Regularatory Act (FCRA), the details of funds from abroad are displayed in the institutional website for public view.

File Description	Documents
Documents pertaining to internal and external audits for the last year	https://concmc.org/wp-content/uploads/2023/12/Audited-statement-2022-2023-CON_Redacted.pdf
Any other relevant information	https://www.cmch-vellore.edu/sites/treasurer/F2%20ENCL%20I%20Apr.2022-June.2022.pdf

6.4.3 - Total Grants received from government/non-government bodies, individuals, philanthropists during the year (INR in Lakhs)

Funds/grants received from government bodies (INR in Lakhs)	Funds/grants received from nongovernment bodies (INR in Lakhs)
0	0

File Description	Documents
Audited statements of accounts for the year	View File
Copy of letter indicating the grants/ funds received by respective agency as stated in metric	View File
Provide the budget extract of audited statement towards Grants received from Government / non-government bodies, individuals, philanthropist duly certified by chartered accountant/ Finance Officer	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Institution has a streamlined Internal Quality Assurance Mechanism. Describe the Internal Quality Assurance Mechanism in the Institution and the activities of IQAC within 100 - 200 words

The Internal Quality Assurance Cell (IQAC) was formulated by the College of Nursing committee in the year 2020, with the aim to acquire NAAC certification. In March 2023, we formulated the IQAC based on the guidelines provided by NAAC with significant external members participating actively in it. The IQAC core committee consists of the chairperson who is the Dean, one representative from Dean's office, a member from the management, a senior administrative officer, a member from a local society, one Alumni nominee, one student nominee, one Director, one IQAC coordinator and one associate IQAC coordinator. Apart from these people, we also have criterion representatives who are convenors and members. They are distributed from across all departments. The IQAC core committee members met regularly once in threemonths. During these meetings the IQAC core committee members discuss on quality related progress.

File Description	Documents
The structure and mechanism for Internal Quality Assurance	https://concmc.org/wp-content/uploads/2023/12/6.5.1-TOR-IQAC-Copy.pdf
Minutes of the IQAC meetings	https://concmc.org/wp-content/uploads/2023/12/6.5.1IOAC-MEETING-MINUTES.pdf
Any other relevant information	https://concmc.org/criterion-6/

6.5.2 - Number of teachers attending programs/ workshops/ seminars specific to quality improvement in the year (Please exclude participations in Faculty Development Programmes (FDP) mentioned in metric 6.3.4)

File Description	Documents
Details of programmes/ workshops/ seminars specific to quality improvement attended by teachers during the year	View File
List of teachers who attended programmes/ workshops/ seminars specific to quality improvement during the year	View File
Certificate of completion/participation in programs/ workshops/ seminars specific to quality improvement	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded

6.5.3 - The Institution adopts several Quality Assurance initiatives. The Institution has implemented the following QA initiatives: Regular meeting of Internal Quality Assurance Cell (IQAC) Feedback from stakeholder collected, analysed and report submitted to college management for improvements Organization of workshops, seminars, orientation on quality initiatives for teachers and administrative staff. Preparation of documents for accreditation bodies (NAAC, NBA, ISO, NIRF, NABH, NABL etc.,)

A. All of the Above

File Description	Documents
Information as per Data template	View File
Annual report of the College	View File
Minutes of the IQAC meetings	View File
Copies of AQAR	NIL
Report of the feedback from the stakeholders duly attested by the Board of Management	View File
Report of the workshops, seminars and orientation program	View File
Copies of the documents for accreditation	View File
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Total number of gender equity sensitization programmes organized by the Institution during the year

5

File Description	Documents
List of gender equity sensitization programmes organized by the Institution (Data template)	View File
Copy of circular/brochure/ Report of the program	View File
Extract of Annual report	View File
Geo tagged photographs of the events	View File

7.1.2 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

Since its inception there has always been an honest focus on gender equity and sensitization at CMC, Vellore. From then on it has been a

way of life here in our institution. The college admits women and men to Diploma Nursing, Post Basic BSc Nursing, Post Basic Diploma Nursing and Fellowship in nursing courses every year. Topics on gender sensitization and bioethics are integrated into student's curriculum for both Undergraduate and Postgraduate nursing.

College gives emphasis for co-curricular and extracurricular activities of both girls and boys. Sports day, Entertainment through CONFEST (College of Nursing Festival), Inter collegiate competitions, Hostel Day, Talent night are some to include.

The college campus and the hostel are a part of a gated community. Security guards and CCTV cameras are placed at various points for continuous surveillance. Important information and emergency contact numbers of responsible faculty are displayed in the notice board for quick access. Women students are housed in a state of the art hostel with safety and security.

The anti-ragging committee functions in the hostel as per UGC. The disciplinary action committee functions in the college to deal with disciplinary issues as well as matters related to women.

File Description	Documents
Annual gender sensitization action plan	https://concmc.org/criterion-7/
Specific facilities provided for women in terms of a. Safety and security b. Counselling c. Common Rooms d. Day care centre for young children	https://concmc.org/criterion-7/
Any other relevant information	https://concmc.org/values-and-diversity/

7.1.3 - The Institution has facilities for alternate sources of energy and energy conservation devices 1 Solar energy Wheeling to the Grid Sensor based energy conservation Biogas plant Use of LED bulbs/ power efficient equipment

B. Any 3 or 4 of the Above

File Description	Documents
Geotagged Photos	https://concmc.org/criterion-7/
Installation receipts	View File
Facilities for alternate sources of energy and energy conservation measures	View File
Any other relevant information	No File Uploaded

7.1.4 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 100 - 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste management

The waste is collected and brought to the tipping area. After tipping it is segregated into various categories. Wet items are sent for drying through solar dryer. Food wastes are sent to biogas plant.

2. Liquid waste management

The liquid wastes are sewage/ black water, grey water and laundry water. It goes through primary, secondary and tertiary treatment after which clear water produced is used for flushing.

3. Biomedical waste management

Segregation is done in different color-coded bags and is transported to temporary storage area which goes to Ken Bio links which is our designated common treatment facility.

4. E-waste management

The E-waste from the institution are sent to the asset recycling office fortnightly where they check the items for functionality and repair or dispose them through TNPCB authorized E-Waste recycler (Tritech system).

5. Waste recycling system

2.5 lakhs liters of Sewage water is treated STP plant per day. The recycled water are used for gardening, Toilet flushing, and for the Reverse Osmosis plant for feeding the Laundry and cooling towers.

6. Hazardous chemicals and radioactive waste management

Radioactive materials are discarded into cytotoxic trash only within the medical facilities and are disposed based on AERB.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	https://concmc.org/wp-content/uploads/2023/12/3.-MOU-for-BMW-Management.pdf
Geotagged photographs of the facilities	https://concmc.org/criterion-7/
Any other relevant information	https://concmc.org/green-campus/

7.1.5 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photos / videos of the facilities	https://concmc.org/criterion-7/
Installation or maintenance reports of Water conservation facilities available in the Institution	View File
Any other relevant information	View File

7.1.6 - Green campus initiatives of the Institution include: Restricted entry of automobiles Battery-powered vehicles Pedestrian-friendly pathways Ban on use of plastics Landscaping with trees and plants

A. All of the Above

File Description	Documents
Geotagged photos / videos of the facilities if available	https://concmc.org/green-campus/#
Geotagged photo Code of conduct or visitor instruction displayed in the institution	View File
Any other relevant information	View File
Reports to be uploaded (Data Template)	View File

7.1.7 - The Institution has Divyangjan friendly, barrier-free environment Built environment with ramps/lifts for easy access to classrooms. Divyangjan friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for Divyangjan to access NAAC for Quality and Excellence in Higher Education AQAR format for Health Sciences Universities Page 68 website, screen-reading software, mechanized equipment Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 or 3 of the Above

File Description	Documents
Geo tagged photos of the facilities as per the claim of the institution	View File
Any other relevant information	No File Uploaded
Data template	View File
Relevant documents	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The motto of CMC Vellore is 'Not to be ministered unto, but to minister'. The values of our institution are greatly imbibed into the educational activities of the college.

Annual Day/ College day - The college day was celebrated on 25th

February 2023 with the theme "CELEBRA LA VIDA", celebrating country's and profession's heritage

Cultural and Religious Festivals - Institution celebrates festivals across all faiths and communities to encourage unity in diversity.

Patriotic Days - Republic day, Independence day, Gandhi Jayanthi are observed with great patriotism.

National Service Scheme [NSS] Activities - Medical camps, visit to old age homes, orphanages, blind school, de-addiction centers are organized as part of this programme to create value for human dignity.

Youth Red Cross activities - Special days are observed and blood donation camp was conducted on 27.6.2022.

Health Care Facilities - Health care facilities are available for all students and faculty for free in the institution irrespective of the individual's socioeconomic background.

Community Health Services - The institution provides primary health care services to the rural, urban and tribal communities in various blocks of the district through CONCH and other community departments which stretch beyond various barriers contributing to improvement in health indicators.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://concmc.org/wp-content/uploads/2023/12/7.1.8-INCLUSIVE-ENVIRONMENT.pdf
Any other relevant information/documents	https://concmc.org/student-welfare/

7.1.9 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year

A. All of the Above

Annual awareness programmes on Code of Conduct were organized during the year

File Description	Documents
Information about the committee composition, number of programmes organized etc., in support of the claims	View File
Web link of the code of conduct	https://concmc.org/anti-ragging/
Details of the monitoring committee of the code of conduct	View File
Details of Programs on professional ethics and awareness programs	View File
Any other relevant information	View File
Institutional data in Prescribed format (Data Template)	View File

7.1.10 - The Institution celebrates/ organizes national and international commemorative days, events and festivals. Describe the efforts of the Institution in celebrating /organizing National and International commemorative days and events and festivals within 100 - 200 words

College of Nursing, Christian Medical College, Vellore is an integral part of the hospital; almost all its functions are integrated with the service side. The institution gives emphasis to remembering and commemorating various National and International days. The institution celebrates these days to create awareness among the students, employees, and the community around about the national heritage. The students are sensitized about the importance of patriotism and take conscious effort to pass it on to the next generation. The celebrations include organising programmes that benefit the students, patients, and people in the community. Holidays are given on selected important festivals.

CMC is a community which hosts people across the country and the world to serve in the healing ministry of Christ. The institution respects the diverse culture of its students and faculty. It aims at developing the strength of the Nation and make everyone united to stand for the institution's mission and vision. The institution has a weekly newsletter where reports of these celebrations are published.

7.2 - Best Practices

7.2.1 - Describe two Institutional Best Practices as per the NAAC format provided in the Manual (Respond within 100 - 200 words)

I. College of Nursing Community Health Nursing (CONCH)

CONCH programme aims to train and equip the Nursing students to provide preventive, curative, restorative and rehabilitative care to the patients at the community with the limited resources.

The highlights of achievements in the CONCH programme includes an increase in the community health awareness of communicable and non-communicable diseases, better utilization of health services, 96% coverage of primary immunization, 100% antenatal coverage, zero maternal mortality, reduced perinatal mortality and high level of community participation. The students have been able to attain a high degree of learning to provide comprehensive primary health care services at homes, clinics, and camps.

II. Simulation Based Learning

The Advanced Simulation Center for Excellence in Nursing (ASCEN) of College of Nursing, is a state-of-the-art facility, providing simulation based learning for all levels of nursing students and novice nurses with the objective of offering a stress free, safe and self-directed learning environment. There are advanced manikins and equipment for practicing skills in Nursing Foundation, Medical and Surgical Nursing, Child Health Nursing and Maternity Nursing which help prepare students through simulation learning to develop effective communication, critical thinking, and reflective abilities that are essential in Nursing.

File Description	Documents
Best practices page in the Institutional website	https://concmc.org/community-engagement/
Any other relevant information	https://concmc.org/about-ascen/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution during the year in one area distinctive to its priority and thrust within 100 - 200 words

The College of Nursing, Christian Medical College, Vellore is distinctively characterized by the "Integrated model of nursing education, practice and management".

This unique practice was introduced in 1968 as a pilot test to address the divided system of learning theory and practice. It was also introduced to make the nurse educators responsible for patient care rendered in the hospital. A well- defined organizational/functional structure for faculty has been created on this account, setting boundaries for functioning in the classroom and clinical area.

This time- tested integration model is a success, since it is functional for over five decades now. This ancient model has

- 1.Impacted Nursing care through quality improvement at the primary, secondary, tertiary levels and in the community setting
- 2.Enhanced a conducive learning climate for students and staff, both in the hospital and community settings.
- 3.Promoted a spirit of enquiry and research in nursing among its Faculty and Students
- 4.Prepared nursing staff and students to provide evidence based nursing care
- 5.Paved way for an interdependence framework adoption for nursing schools/colleges and nursing service.

This model continues even today with the same spirit with which it began both in the hospital and community settings.

File Description	Documents
Appropriate web page in the institutional website	https://concmc.org/uniqueness-integration-of-nursing-education-and-practice-model/
Any other relevant information	https://concmc.org/who-collaboration/

NURSING PART

8.1 - Nursing Indicator

8.1.1 - Training in the clinical skills and simulation labs are organized with reference to acquisition and enhancement of skills in basic and advance procedures such as BLS/ALS, Venepuncture, ET intubation/suctioning, central line insertion procedures (PG- as per clinical specialty).

The College of Nursing, CMC, Vellore is equipped with 16 lecture halls, demonstration rooms, discussion halls, skill labs, which are

well-furnished and ventilated. Skill labs are adequately stocked with articles for demonstration. The college is WiFi enabled.

S. No Lab No. Sq. Ft 1 Aleyamma Kuruvilla Skill lab for Fundamentals of Nursing 1 1714 2 Violet Jeyachandran Simulation Lab for Advanced Nursing Skills 1 2623 3 Nesamani Lazarus Simulation Lab for Maternity Nursing 1 574 4 Ann Sukumar Simulation Lab for Pediatric Nursing 1 574 5 Achyamma John Skill Lab for Community Health Nursing 1 574 5 Nutrition Lab 1 924 6 Computer Lab 1 1792 7 Anatomy Lab 1 2889 8 Microbiology Lab 1 3287.2 9 Physiology & Biochemistry Lab 1 11552

The students are trained in basic nursing procedures and advanced nursing procedures. The lab consists of different types of mannequins, advanced nursing models, instruments and articles necessary for procedure demonstration. Regular schedules are made for the demonstration of procedures pertaining to first year. Once the demonstration is done, students are made to redemonstrate the procedure on fellow students with faculty supervision. Their doubts are clarified and log is maintained for their training. The same procedure is demonstrated by the faculty on the actual patient when the students are posted in the clinical area. Once the student is confident about the performance of procedure, they are certified to be competent.

File Description	Documents
Policy on the use of clinical skills and simulation labs in the acquisition and enhancement of skills in basic and complex procedures such as endoscopic surgery and interventional procedures	https://concmc.org/code-of-contact/
Geotagged photographs/videos of the facilities	https://concmc.org/about-ascen/
Student feedback on the effectiveness of the facilities	https://concmc.org/criterion-8-2/
Any other relevant information	https://concmc.org/simulation-lab-utilization-policies/

8.1.2 - Number of fulltime teachers who have acquired additional postgraduate

Degrees/Diplomas/Fellowships/ Master trainer certifications beyond the eligibility requirements from Universities/ Recognized Centers/ /Professional bodies in India or abroad. (Eg: additional PG degree, Ph D, Fellowships, Master trainer certifications etc.)

3

File Description	Documents
List of fulltime teachers with additional Degrees, Diplomas suchas PG degree, Fellowships, Ph D, Master trainer etc. during the year	View File
Attested e-copies of certificates of postgraduate Degrees,Diplomas or Fellowships certificates.	View File
Any other relevant information.	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	View File

8.1.3 - Students are exposed to quality of care and patient safety procedures including infection prevention and control practices as practiced by the teaching hospital in didactic and practical sessions during their clinical postings.

Christian Medical College Vellore offers a huge range of different medical specialities, with advanced diagnostic and therapeutic services, alongside primary and secondary level care for local communities. Undergraduate students are posted to clinical areas following a preperatory period of 3 months. During this time, students are given training in the advanced skill lab with the skill trainers. Once they start the clinical posting, they are demonstrated the procedure on a patient. The clinical procedures are uniform across the hospital based on the clinical procedure manual developed by the Nursing Services of CMC, Vellore. Policies pertaining to patient care, protocols, standing orders are laid down by nursing service and updated regularly. Drug formulary, medical calculator is also available in the computer. Students are trained about standard precautions to be followed in the clinical area well ahead of their clinical postings. All students are provided with prophylactic Hepatitis B vaccination mandatorily. Training sessions are conducted on Handhygiene, biomedical waste segregation, needle stick injury management, spillage management, airborne precautions, contact precautions, droplet precautions, prior to their clinical postings. Handhygiene champions in the wards insist on importance of hand hygiene. Hospital Infection control manual is available in all the

computers which is periodically revised.

File Description	Documents
Documents pertaining to quality of care and patient safety practices followed by the teaching hospital	https://concmc.org/criterion-8-2/
Any other relevant information	https://www.cmch-vellore.edu/Content.aspx?pid=P160802007

8.1.4 - Number of first year students, provided with prophylactic immunization against communicable diseases like Hepatitis-B during their clinical work during the year.

Number of students admitted in the first year of the teaching programmes during the year	Number of First year students administered immunization /prophylaxis
175	175

File Description	Documents
Policies documents regarding preventive immunization of students, teachers and hospital staff likely to be exposed to communicable diseases during their clinical work.	View File
List of students, teachers and hospital staff, who received such immunization during the preceding academic year	View File
Any other relevant information	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	View File

8.1.5 - Is the teaching hospital / clinical laboratory accredited by any National Accrediting Agency? NABH Accreditation of the teaching hospital NABL Accreditation of the laboratories ISO Certification of the departments / divisions Other Recognized Accreditation / Certifications

B. Any 3 of the above

File Description	Documents
e-copies of Certificate/s of Accreditations	View File
Any other relevant documents	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	View File

8.1.6 - Describe how the College facilities were utilized by students from other institutions (PG/UG/GNM) for administrative/educational visits and critical evaluation during the year.

Faculty and students from various institutions visit the College of Nursing throughout the year. Interested institutes send the request for a visit to dean's office. After confirming the availability of dates, the visit is approved. Accommodation for the visiting students and faculty is arranged based on the request. The main purpose of their visit is usually to learn about the administrative setup of College of Nursing and functionalities of various departments. Usual areas which are requested for observation are Operating room, emergency services, psychiatry, critical care unit, community health, labor room etc. Faculty members who are assigned for the clinical areas will act as a facilitator. As College of Nursing is equipped with a state of the art Library, most of the PGs and Ph.D scholars request the library usage for fetching the details in thesis section, journal hard and soft and other back volumes. Apart from the students visit, most of the faculty from various institute express their interest in visiting the college of nursing to learn about the integration of service and education. Faculty and the students from the International collaborative institutes also make frequent visits to the college as a part of the MoU related activities.

File Description	Documents
List of facilities used by other Institutions	https://concmc.org/facilities/
List of Institutions utilizing facilities in the College	https://concmc.org/criterion-8-2/
Any other relevant information	https://concmc.org/about-library/

8.1.7 - College undertakes community oriented activities.

College of Nursing Community Health program caters to more than 25 villages in Vellore and Arcot block. These villages are adapted by

CMC and primary care is provided for the residents. There is a secondary hospital attached to CMC where they are referred for secondary level of care. CMC Main hospital will act as a tertiary care centre. It is a Nurse run program which focuses on preventive, promotive, curative and rehabilitative aspects. Community health nurses from college of nursing makes frequent home visits, performs minimal investigation, delivers health talks, conducts morbidity and antenatal clinics, perform immunization, supply drugs, conducts health assessment, organises health awareness program, identify high risk cases and refer them to higher centre appropriately. Community health nurses work along with government officials and staff in the implementation of various government run programs. Regular health camps are conducted for school children also and referred if needed. Apart from the health care services, community health nursing also focusses on empowerment of rural women through conduction training programmes on self employment. Geriatric club is one such initiative which focuses on elderly care. College of Nursing has an active NSS and YRC unit which plans lot of activities throughout the year.

File Description	Documents
Geo-tagging / Photographs of events / activities	https://concmc.org/criterion-8-2/
Any other relevant document	https://concmc.org/community-engagement/

8.1.8 - Number of full time faculty serving in various committees of the University/ Technical advisory group/ Core Committee members of various committees of Govt/WHO/INC/State/National Bodies during the year. (Memberships included in 1.1.2 should not be included)

4

File Description	Documents
Nomination letter of the faculty or invitation letter to attend the meetings in various committees of the University/ Technical advisory group/ Core Committee members of various committees of Govt/WHO/INC/State/National Bodies	View File
Any other relevant information	View File